



KETTLEBURGH PARISH COUNCIL

**There will be a meeting of the Parish Council
in the Village Hall
on Thursday 11th August 2016 at 7:30pm**

The public and press are invited to attend

The meeting will assemble in OPEN SESSION, Open Session will then be CLOSED and the Parish Council Meeting will commence.

AGENDA

- 1 Receive Apologies for Absence**
- 2 To receive members' declarations of interests regarding agenda items**
- 3 Minutes**
 - To approve and sign minutes of the annual meeting held on 12th May**
(circulated and posted in draft form on the website and notice board)
- 4 To receive reports from County and District Councillors**
- 5 Defibrillator**
 - Progress update
- 6 St Andrews's Churchyard** – a request for financial support for maintenance
- 7 Consultations**
- 8 Note results of police.uk Crime Report search**
- 9 Council document annual reviews**
 - a Approval of reviewed Standing Orders
 - b Approval of reviewed Risk Assessment
 - c Approval of reviewed Asset Register
- 10 Finance**
 - a Approval of Financial Statement
 - b Approval of payments schedule
- 11 A.O.B. (not matters of substance)**
 - including matters for next meeting
- 12 Further meetings**
 - The next scheduled meeting will be held in the Village Hall on 10th November 2016 commencing at 7:30pm. Further scheduled meetings will be held on 23rd February 2017 and 11th May 2017
- 13 Close meeting**

Please Note: Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting. Those wishing not to be filmed should contact the Clerk and will be seated in an area designated for the purpose.


Martin Sims
Clerk to the Council
3rd August 2016