

## KETTLEBURGH PARISH COUNCIL

**The Annual Meeting of the Parish Council  
in the Village Hall  
on Thursday 11<sup>th</sup> May 2017 at 7:30pm**


**The public and press are invited to attend**

## AGENDA

- 1 Election of Chairman and Vice-chairman**
- 2 Declaration of Acceptance of Office** from Chairman
- 3 Apologies for Absence**
- 4 Members' declarations of interests regarding agenda items**
- 5 Minutes**  
    **To approve and sign minutes of the meeting held on 23<sup>rd</sup> February 2017** (circulated and posted in draft form on the website and notice board)
- 6 Reports from County and District Councillors**
- 7 Questions from the Public**
- 8 Should Kettleburgh become a 'No Cold Calling Zone'?**
- 9 Report from Cllrs meeting with Planning Consultants regarding the Village Sign Field**
- 10 Consultations**
- 11 Note results of police.uk Crime Report search**
- 12 2017/18 Meeting Schedule** – suggested dates below
- 13 Finance**
  - a Approval of Financial Statement
  - b Approval of payments schedule
  - c Approval of update to Financial Regulations to reflect The Public Contracts Regulations 2015
  - d Approval of annual Accounts for the year ended 31 March 2017
  - e Approval of the Annual Return Governance Statement 2016/17
  - f Approval of the Annual Return Accounting Statement 2016/17
- 14 A.O.B.** (only matters to note, no lawful decisions can be made)
- 15 Further meetings**

There are no confirmed future scheduled meeting dates. Proposed dates for Parish Council to be agreed under item 11 are: 10<sup>th</sup> August 2017, 9<sup>th</sup> November 2017, 22<sup>nd</sup> February 2018, 10<sup>th</sup> May 2018. The proposed date for the Annual Parish Meeting/Kettleburgh Residents Meeting is 26<sup>th</sup> April 2017. All dates are Thursdays and meetings are expected to be held in the Village Hall commencing at 7:30pm.
- 16 Close meeting**

Please Note: Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting. Those wishing not to be filmed should contact the Clerk and will be seated in an area designated for the purpose.

  
Martin Sims  
Clerk to the Council  
4<sup>th</sup> May 2017