



KETTLEBURGH PARISH COUNCIL

**There will be a meeting of the Parish Council
in the Village Hall
on Thursday 22nd February 2018 at 7:30pm**

The public and press are invited to attend

AGENDA

- 1 Apologies for Absence**
- 2 Members' declarations of interests regarding agenda items**
- 3 Minutes**
 To approve and sign minutes of the scheduled meeting held on 9th November 2017 (circulated and posted in draft form on the website and notice board)
- 4 Reports from County and District Councillors**
- 5 Questions from the Public**
- 6 Planning**
 - a DC/18/0425/FUL & DC/18/0426/LBC - Demolition of existing sun room and erection of new, longer, sun room with dormer window serving first floor bedroom above - Hill Farm, Framlingham Road
- 7 PCC request for churchyard maintenance grant** – same cost as last year
- 8 Consultations**
- 9 Note results of police.uk Crime Report search**
- 10 Council reviews**
 - a Standing Orders
 - b Data Protection Policy
 - c Media Policy
 - d Freedom of Information Policy
 - e Internal Controls
 - f Register of Interests – reminder of Cllr duties
- 11 Finance**
 - a Approval of Financial Statement
 - b Approval of payments schedule
 - c Clerk's contract of employment
- 12 A.O.B.** (only matters to note, no lawful decisions can be made)
- 13 Further meetings**
 The next scheduled meeting will be the Annual Parish Council Meeting held in the Village Hall on 10th May 2018 commencing at 7:30pm.
- 14 Close meeting**

Please Note: Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting. Those wishing not to be filmed should contact the Clerk and will be seated in an area designated for the purpose.

Martin Sims
Clerk to the Council
15th February 2018