

Item 9: Specific guidance has still not been forthcoming but recent information includes the CEO of the ico saying that this will not be a prosecution exercise but rather an education exercise, so parish councils that can show they are working towards compliance will be helped rather than fined. The government have tabled an amendment exempting parish councils from the legal requirement to have a Data Protection Officer (DPO) and making it best practice instead. Thus I propose the following plan for discussion at the meeting:

1. Signed paper consent forms to be requested from all participants of the Parish Email Distribution List, and contacts not supplying them to be removed from the list.
2. Starting work on a new Data Protection policy with the intent that Cllrs can review it before, and adopt it at, the August meeting. This will explicitly require the council to make decisions on changes in data processing.
3. Develop privacy notices, one for parishioners and one for councillors and staff, which will explain in detail exactly what processing the council perform on the relevant data.
4. No DPO. This is dependant on the amendment being passed and something council should take care with. Not having a DPO will mean there is no suitably qualified expert available to consult or take responsibility for advice. For consideration, the last DPO service quoted applicable costs were £150 for the first year and £50 for subsequent years. The situation is currently in flux though due to the amendment. If there is more news before the meeting I will distribute it.