



Minutes of the Kettleburgh Annual Parish Meeting

held on Thursday 17th March 2022

Prepared by the Clerk to Kettleburgh Parish Council

In the absence of the Chairman of the Kettleburgh Parish Council, Cllr Jim Duckham, Mr Trevor Jessop took the Chair for the Meeting.

In attendance: S Frost, minutes; 17 members of the public.

1. Opening and welcome by the Chairman of the Annual Parish Meeting, Mr Trevor Jessop

The meeting was declared open at 19.30 and all were thanked for attending. Apologies had been received from Parish Cllrs E Jardine and S Poacher, also Rev. Graham Hedger, Angus and Caroline Wheeler-Rowe, Jackie and Bill Clark.

2. Minutes of the Annual Parish Meeting (APM) 29th April 2021 (via Zoom)

The minutes of the APM held on 29th April 2021 were unanimously approved and signed by the Chairman.

3. Kettleburgh Parish Council Report

Provided by Chairman Cllr J Duckham, read on his behalf by Trevor Jessop

Annual Parish Meeting 17 Mar 22 KPC Chairman's Report

Firstly, I must apologise for my absence due to the illness of a close friend in South Wales. Thank you to Trevor for reading this out – please don't shoot the messenger! - these are Jim's words!!

MEETINGS Through the year we have held 6 ordinary Parish Council meetings and one extraordinary meeting. Sonia is our very hard-working Clerk and she is settling-in well as she struggles to keep me in order. We are very lucky to have Maurice Cook who lives in the village as our District Councillor. Maurice takes a keen interest in the village and attends our meetings and is a font of all knowledge – and we hope grants!!

COVID19 Through the first couple of months of the year for this report we continued to hold Parish Council meetings – and of course the Annual Parish Meeting – via Zoom: face--to-face meetings resuming in September. The village website was updated with the latest coronavirus Bulletin from Suffolk County Council - which due to the decreasing severity of the disease was discontinued last month.

Many thanks to Trevor (it says here pause for applause) for doing this and maintaining the Parish Electronic Distribution List. We asked everyone to join this list as we strove to keep contact with villagers over this difficult time. You will shortly be asked if you wish to continue receiving this service for general matters affecting the village and its surrounds.



FLOOD WORKING GROUP Following the Kettleburgh floods in late 2019 this group was established to determine the causes and possible remedies to prevent a repeat. One of its achievements has been to get the Internal Drainage Board to adopt, and keep clear, the ditch than carries the surface water from the bottom of The Street to the river Deben. In addition we formed a very good working relationship with the Local Lead Flood Authority.

PLANNING In no small part was this relationship with The Flood Authority a factor in the decision of the County Council to place a holding objection on the application to build the 16 houses on The Street. The reasoning being that the water run-off would cause further flood issues at the Deben end of The Street.

Further there is a holding objection from the Highways Department. We are keeping a very close eye on this and the Council has already submitted its strong views against the proposal which was submitted in Feb21 - and still remains undecided. There were also number of smaller planning applications which did not attract much criticism from either the public or Council.

DEFIBRILLATOR The Defib continues to be monitored on a weekly basis by volunteers and in September we organised a well-attended training session given by the Community Heartbeat Trust on the principles of operation and its use.

SPEED AWARENESS We are still trying to progress some kind of speed monitoring through the village, particularly on The Street – but also on the approach to the village from Brandeston.

VILLAGE SIGNS Thanks to the generosity of Judy and Peter Moorhouse the much-awaited village signs are finally now in place and look very smart. We are still working on the replacement of the signs at the top of School Hill and Mill Lane.

GRASS CUTTING AT THE CHURCHYARD This is an awkward one. Much as we would like to help support the church and the community by contributing to its upkeep, it is not clear at the moment whether it is legal - as this action is specifically banned by an Act of Parliament. Yet it seems to be approved in a more general non-specific way in a later act.

This is an old legal chestnut at all Council levels and we are awaiting clarification from the Government. We receive around £5000 a year from the District Council— From the next Financial Year the Council decided to cease the contribution of around £900 of our income to churchyard maintenance.

We have been lucky to have John Bater as Churchwarden and he has and continues to do enormous amounts of work to keep the place tidy. But we should be calling for others to help chip in and take over. In my role as a member of the Parochial Church Council I have already organised 2 successful sessions of maintenance which actually turn out to be a good social get-together and in the Spring I will come begging again!

COUNCILLOR VACANCIES Talking of begging: we have 2 vacancies on the Council. We currently have 6 councillors out of the 8 we should have. 5 is the absolute minimum. I would ask you all here to consider joining us if you would like to give something of yourself to the village. Please contact Sonia, either tonight, or by email after the meeting.



PLATINUM JUBILEE As I hope you all know by now there will be a celebratory party held on the Village Green from the late afternoon on Thursday 2nd June. There will be fun and games for all ages with food, music and a beacon-lighting ceremony. On the Sunday we will use the tents to participate in the National Big Lunch Out picnic – bring your own.

The party is being organised initially by members of the Parish Council; Village Hall; Kettleburgh Green Trust; St Andrew's Church and The Scouts. It's just for the village and will be free, funded from our cash reserves. But we will need more help particularly with erecting tents, food preparation and distribution and a myriad of other tasks. I do ask you please to help us out so we can produce another wonderful evening like we had 10 years ago at the Diamond Jubilee.

Please contact me by phone email or just come and knock on my door at Church Cottage or give your name to Judy Moorhouse (stand up Judy please!) tonight. Thank you and I'm sorry to have missed you.

4. East Suffolk District Councillor's Report - Cllrs Maurice Cook & Lydia Freeman

The District Council report was read by Trevor Jessop:

The year of 2021 continued to be difficult as we all dealt the ongoing Covid 19 pandemic in its various strains. Through many false dawns, restrictions remained in place well into 2022 but, despite these, communities and businesses continued to adapt, as best they could, to make sure no-one was left alone to struggle through. Huge credit is due to all Parish Councils for leading the efforts in their local communities.

East Suffolk Council also adapted work procedures and practices to make sure that services were maintained and, despite also suffering from staff shortages from time to time, largely achieved that albeit with the occasional delays in some bin collections! In some respects, more efficient ways were found to conduct our business and these, I hope, will continue.

Since the start of the pandemic the Council has administered a range of business grant schemes to support our local businesses. During that period, just over £130 million was distributed to businesses across the East Suffolk district via 29,502 payment transactions. This gives an indication of the scale and complexity involved in delivering the schemes. Nevertheless, the outcome has been the survival of the vast majority of local businesses.

Additional support of some £7.9m in the form of Covid-19 Additional Rate Relief to Business rate payers is shortly to be announced and these measures, together with initiatives such as the recently announced 'Click Local' scheme will, hopefully, further ensure that our local businesses can continue to recover and thrive.

Individual Council Tax payers have also been supported through the Local Council Tax Reduction Scheme and, in addition to the £150 being made available by the government to reduce Council Tax bill in bands A-D, East Suffolk Council has provided up to £150,000 from an Exceptional Hardship fund to those most in need.



Across the East Suffolk district there are many significant and major projects either underway or on the horizon. Massive development is underway in Lowestoft with the new Gull Wing Bridge being installed as we meet and plans for the whole town to regenerate. A decision on Sizewell C is expected shortly as they are for Scottish Power's offshore windfarm proposals. Acceptance of our bid for a Freeport at Felixstowe is another and all of these projects, whilst perhaps vital in terms of achieving our environmental targets and aspirations, nevertheless have great impact on our local communities. Achieving suitable and adequate mitigation from the developers continues to be the priority of all levels of local and nationally elected representatives.

More locally, the development of the Holiday chalets at Easton Manor appears to be progressing well and will hopefully provide additional business for the, also soon to be completed, renovation and opening of the Chequers Pub!

Planning matters always create much correspondence and we continue to monitor the application for housing in The Street and will seek to ensure any development does not change the fabric and ambience of a truly exceptional Village.

With our very best wishes for the future.

5. Suffolk County Councillor's Report

Cllr Elaine Bryce was unable to attend, and her report would be circulated on the website and Noticeboard once received.

6. Reports from Village Organisations

These are minuted below in the order they were presented.

6. q) Defibrillator. (This was covered under the Parish Council Chairman Report)

6. b) Parochial Church Council (PCC). Report from St Andrew's Church, Kettleburgh Report Provided by Rev Graham Hedger but read in his absence by Trevor Jessop.

Like all village organisations we have found the past two years challenging. We have continued to have a mixture of services online by Zoom and 'in person' and as the year continued, we have held more services in church. Slowly congregation numbers are returning to pre pandemic numbers.

The porch doors given in memory of John Dick have been installed and greatly improve the appearance of the church as people walk up the church path.

The churchyard continues to be maintained. We have been grateful to the Parish Council for the grant that enabled the PCC to have the grass cut.

We also thank all those who come along to our 'churchyard tidy' working parties. Although the churchyard is part of the church, all those who live in the parish have the right to be buried there. We seek to maintain it in a way that is appropriate, with some areas being left uncut for part of the year in keeping with our aim to encourage biodiversity.



The PCC is grateful to all those who volunteer throughout the year in maintaining the churchyard, cleaning the church and arranging flowers. I wish to thank the members of the PCC for all their hard work and support.

This will be my final report to the PC as I retire at the end of April. It has been a privilege to serve the communities of the Orebeck benefice over the past four years.

6. c) Village Hall. This Report was provided by Diane Smith, but read in her absence by Malcolm Todd.

Following the end of the Covid-19 restrictions the Village Hall Committee continued to complete the outside storage shed work and the LED lighting. The Licence agreement between the new owners of the adjoining property and the car park had been agreed. The car park area was for Village Hall users only. The Committee had welcomed back the 1st Deben Valley Scout Group for their activities. The hall had also been used as a Polling Station, and Coffee mornings had resumed. Thanks were expressed to; Persephone and Rob Booth, Roger Clark, Ann and John Bater and Graham Mooney. Extra cleaning had been necessary due to Covid-19, and thanks were expressed to Amanda for providing this service.

The Village Hall Committee had been approached recently by the 1st Deben Valley Scout Group, requesting a computer screen attached to the wall enable some of their activities. The Committee had agreed to approach the Parish Council to ask if it was able to assist as there would be a financial aspect to this.

6. h) The Kettleburgh Fete. Malcolm Todd confirmed there were no plans for a fete this year in view of the Queen's Platinum Jubilee Celebrations.

6.d) Village Website. A Report was given by the webmaster Trevor Jessop. There had been a few tidying problems to be managed, and the events page had been resurrected. There had been moribund information to be removed and he asked for residents to let him know if they identified anything needing attention. He emailed out any significant changes or updates to the site or links. It was noted that the Parish Magazine was a combined publication and not easy to separate out.

6. e) The Kettleleles. Report provided by Trevor Jessop

The pandemic curtailed any chance of live performances throughout 2020 and 2021, our last one being New Year's Eve 2019 that was held in the village hall as I reported last year.

Since then we have been practicing at least once a week reminding ourselves of songs we have performed before but more importantly learning new songs to expand our repertoire. This has led us to move into more guitar-based music but we still play ukuleles!

We planned and rehearsed for another New Year's Eve event last year and the village hall was booked but with all the uncertainty regarding the omicron variant we decided to cancel the event.

However, this year we managed to arrange a performance in the village hall on the 19th February, which was a success, and of course we want to do more.



We are about to start work on another list of new songs in a remodelled space in my man cave. The remodelling (moving stuff around really!) was prompted by many of the band members saying how much better we could hear ourselves in the village hall so here's hoping this works.

We are and remain

| | | | |
|-------------|------------------------------|-------|---------------------------|
| Bill Phone | ukuleles, guitars and vocals | Flyer | drums, ukulele and vocals |
| Percy Phone | ukulele | Happy | guitar and ukulele |
| Snag Phone | bass | Dolly | vocals and percussion |

6. f) The Kettleburgh Town Estate Charity. John and Ann Bater provided a report.

The Kettleburgh Town Estate Charity No 207258 This charity was originally set up with funds from the sale of the Church Cottages where Mr and Mrs Duckham and Mrs Glasson now live. Originally the money was given to the OAP's in the form of coal.

However we now spend our limited resources in the form of grants to first year college students who reside within the parish. Consideration was being given to possibly providing for items other than books, given the advance of technology for students.

This small charity is run by the Church Warden John Bater, the Priest in charge Graham Hedger, John Brook, Clare Norman and Martin Sims.

6. g) 1st Deben valley Scouts. No current report was available from the Scouts.

6. i) The Craft Club. No current activity had been reported by the Craft Club.

6. j) The Kettleburgh Bell Ringers. A report was given by Persephone Booth. She reported that bell ringers were in short supply, with barely two in Kettleburgh and three in Brandeston. She had rung alone on occasions in the last year due to Covid-19, and hoped new ringers would soon be found.

6. l) The Village Produce Association. A report was provided by Claire Norman.

There had not been a Produce Show last year, but it was hoped that one would be well supported later this year and planned for Saturday 3rd September. She noted that many parishioners had taken up gardening during the pandemic, and hope that there would be lots of entries. She emphasised that this was a village show not a large competition, and welcomed all entries.

6. m) Quiz Night. A report was provided by Jackie Clark.

Twice yearly quizzes have been held in Kettleburgh for well over twenty (probably thirty) years. The last quiz that was held in this village hall was in November 2019. One was planned for April two years ago, butyou all know why it didn't happen.

So, we are really pleased to be planning to hold a quiz on **Friday 22 April at 7.30pm, in this hall.** As usual there will be tables of 4; there will be a hot supper included in the ticket price of £10; Graham Hillier will be our Question Master, Val and Trevor will work out the scores and there will be



a bar to keep you refreshed. Proceeds from the quiz will be shared between St Andrew's church and a yet to be decided charity.

Tables need to be reserved beforehand, so please contact Jackie if you would like to make a booking. (details online in Parish Magazine/ on the village website).

6. o) Kettleburgh Green Trust. Report provided by Caroline Wheeler-Rowe, Chair.

Hi all, I won't be at the meeting but Joan will be and she's one of the trustees taking over from me, Heidi and Hannah. Heidi has also said she'll be there. I prepared a one page report but it's on a memory stick at home and I'm on the A14 heading north to Scotland... So from memory.....

KGT summary financial year 2021/22 No additional expenditure other than maintenance, public liability insurance and safety inspection (circa £1200). However the annual cost of maintenance from Norse has risen from £581 to £843 in last 2 years due to additional grass cuts needed. The KGT lottery returned a profit of approx. £650 with over 100 numbers sold last year but it is no longer enough to cover the all the maintenance. The lottery paid out a Christmas bonus this year (because of 100+ number sold), the first time in a long time. Online fundraising such as Easy fundraising and Amazon Smile raised about £120. No other fundraising activities last year and no additional income from funding and donations other than lottery subs.

Other news from the green Well attended Trick or Treat on the Street. This doesn't raise any money and has been used as alternative to Halloween on the Green which can only feasibility be run on a Saturday due to work and parenting commitments. Trees planted by Scion in February in the meadow to compliment the whips planted by the Scouts a few years ago. Thanks to Julie Duckham, Joan Cook and Roger Cooke for digging and planting. Fence with Barrel Cottages parking damaged during winter storms.

Looking forward Joan Cook, Roger Cooke and Trevor Jessop have stepped up to take over the running of the KGT from Caroline, Hannah and Heidi, with Ed Jardine also expressing an interest. Handover in progress. Thanks to outgoing trustees (Caroline Wheeler-Rowe, Heidi Finbow and Hannah Barton) who've pretty much ran the KGT between the 3 of them for nearly 10 years. I'm confident that the new trustees will provide new ideas and hopefully have the time and capacity to focus on taking the green forward.

The original trim trail installed when the green was created is now in need of replacement and the work has started to look at replacement play equipment. The green sign removed some time ago because the sticker was peeling will be reinstalled with new sticker this spring. Gates and fencing also require some attention. Queens's platinum jubilee tree to be planted in the meadow area.

There will need to be additional fundraising as funds have been depleting over the last few years and the cost of maintenance has rising.

6. p) The Chequers Pub. The new managers of the Chequers Pub, Kerry and Terry Jeffs were in attendance and provided an update. They had experienced several delays during the renovations, but were optimistic that they would be opening soon, and would confirm a date soon. The village remained very excited at the prospect of the reopening.



7. Any Other Business

A member of the public raised a concern that there were many areas of the village that needed regular maintenance, and suggested that a collaborative approach was taken and several groups got together, as they had with other activities, to address the issue.

It was noted that the new heritage signs kindly donated by Judy and Peter Moorhouse, had had temporary advertisements attached to them. The notices had been removed following the associated event. It was felt that any temporary notices should not be attached to them, but was difficult to prevent.

Highways furniture and rubbish resulting from works carried out in the parish had been left in situ for long periods following the completion of the works. The Clerk was asked to contact Highways to seek prompt removal of the items.

8). Close of Meeting

As there were no further comments from members of the public in attendance, the Chair closed the meeting at 20.25hrs by thanking all for attending.

Date of next meeting - to be confirmed but anticipated to be April 2023.

Signed.....

Chairman of the Parish Council

Reports from:

The Kettleburgh Green Trust,

St Andrew's Report to PC 2021-22

Annual Report to Kettleburgh Parish Council from

Cllr Maurice Cook & Cllr Lydia Freeman

East Suffolk Council March 2022

Filed with this report