

Minutes of Kettleburgh Parish Council Meeting held on Thursday 9 September 2004

Present: Cllrs J Bater, T Butcher, T Chase, P Norman (Chair), D Pike, E Sargeantson S Scott,
G Newson (retiring Parish Clerk)
J Clark (Parish Clerk) in attendance
One Parishioner present

1. Apologies for absence: No apologies

The Meeting Began in Closed Session at 19:15 with No Declarations of Interest arising.

2. Minutes of Previous Meetings

Minutes of meetings held 17 June and 26 July were approved and signed.

Proposed: J Bater, **Seconded:** T. Butcher. All in Favour

3. Matters Arising

Parish Clerk (J Clark left the meeting for this section)

Appointment of Mrs J Clark and commencing salary (SLC 15) agreed as from 1 September 2004 for a trial period of 3 months, payment being for 2 hrs per week. A job description and contract to be issued

Proposed: S Sargeantson, **Seconded:** T. Chase. All in Favour

4. Working Parties – Reports

a) Communications

Cllr Butcher recommended the Kettleburgh website (www.Kettleburgh.org) as worthy of interest.

b) Door Step Green

The chairman reported two fundraising events: the sponsorship of squares of land and a wine and cheese evening.

Negotiations are in progress over the financing of the access road to the Green.

c) Footpaths/bridleways

Cllr Scott reported progress on upgrade of FP10 to Bridleway: the ditch adjacent to Mr Duerdoth's property has been dug out and the line of the path will be visible when weeds are cut down. In response to a question, Cllr Scott agreed to enquire if a bridleway can be ploughed and then reinstated.

AP:04/1

Cllr. Scott to find out if a bridleway can be ploughed and then reinstated.

d) Finance

Considered under item 5

e) Parish Meeting speakers

Cllr Butcher will try to arrange for Annette Gray of Suffolk Acre to speak about the Parish Plan at the November meeting.

AP:04/2

Cllr Butcher to contact Annette Gray re: speaking at November 4 Council Meeting regarding setting up a Parish Plan

f) Community

Village post box: following the closure of the Post Office, Cllr Bater reported the difficulty experienced by visitors in finding the post box, as it is not visible from the road. Further discussion at next meeting of council.

“Past Times”: The chairman thanked Cllr Bater for his contribution to the successful “Past Times” event held on his land in the village in July. Thanks had also been conveyed to Mr D Holt, who organised and publicised the weekend.

Village Produce Show: A successful Village Produce Show on 4 September was reported.

AP:04/3

Cllr. Sargeantson to put notice in Parish magazine asking for Coffee Morning coordinator and to approach Mrs M Mooney. Also to contact Rev G Vellacott for possible contacts.

Community Coffee Morning: Cllr Sargeantson made a plea for a coordinator for the proposed Community Coffee Morning. There are 4/5 prospective helpers and Friday morning has been suggested.

g) Police Liaison

No report

h) Management of the Pound

Cllr Chase reported no management plan yet. He is to meet with Suffolk Wildlife Trust. A discussion followed querying the future of the Pound. Councillors are to seek the opinions of villagers and report to the next meeting.

AP:04/4

Cllr Chase to inform Mr D Harris of meeting with SWT

AP:04/5

Councillors to seek opinions of villagers regarding the future of the Village Pound.

j) Trees

Cllr. Chase referred to the tree planting scheme for SCDC. It was suggested that this may be adopted by the Doorstep Green.

5. Finance

a) The attached financial statement was received.

b) Invoices for payment

Clerk's salary and expenses	£213.13
Cleaning of War Memorial	£141.00
Lubbock Fine Accountants	£ 58.75
Total	£412.88

Items a) and b) were approved.

Proposed: T Chase, **Seconded:** T Butcher. All in Favour

c) Budget for 2005/6

Draft was discussed. The precept for 2005 will be set at the next meeting.

6. Parish Plan

Considered under item 4e

7. Application for Capital Aid Grant

Document received and held for information.

8. Correspondence

- a) SCDC Local Strategic Partnership Forum – Invitation to meeting on 8 Oct*
- b) Land at Kettleburgh for sale: no money available for Parish Council from sale.*
- c) Suffolk Coastal Services Ltd. - new partnership with Norfolk County Services Ltd.*
- d) SCC bus changes – improved 2 hourly bus service for Kettleburgh *
- e) SCDC Affordable Housing – supplementary guidance *
- f) SCC Rights of Way Improvement Plan *
- g) SCDC Licensing Act – consultation (to 1 Nov). *
- h) SCC Local Transport Plan Summary/consultation *
- i) SCDC Standards Committee Agenda *
- j) Suffolk View – newsletter of Suffolk Preservation Society*
- k) Environment Agency - Sizewell B waste disposal – consultation *
- l) SCC Update August 04 (Peter Howard) *
- m) Deputy PM – Code of conduct for LG Employees/Review of political restrictions *
- n) Suffolk Waste local plan – revisited draft *
- o) Mr D Harris – pollarding willow in Pound/gift of Hodskinson's map of Suffolk *

* for circulation amongst members of Council

9. Planning

Planning decisions

CO4/0323: Erection of 2 pairs of cottage style dwellings

CO4/1118: Replacement of 2 ground floor windows at Little Manor

BOTH APPROVED

10. Questions to Chairman

None

11. Date of next meeting: Thursday 4 November 2004 at 19:15

The meeting closed at 20:36