

Minutes of Kettleburgh Parish Council Meeting held on Tuesday 11 January 2005

Present: Cllrs J Bater, R Booth, T Butcher, T Chase, P Norman (Chair), D Pike, E Sargeantson, S Scott, J Clark (Parish Clerk) in attendance

The Meeting began at 19:15

1. Declarations of Interest: There were no Declarations of Interest arising.

2. Apologies for absence: No apologies

3. Minutes of Previous Meetings

Minutes of meetings held on 4 November and 2 December were unanimously approved and signed.

4. Appointment of Representatives

- a) Suffolk Area Local Council (SALC) Representative: Paul Norman
- b) Emergency Planning Officer: John Bater

5. Working Parties – Reports

a) Communications

Councillors' use of Kettleburgh website: Following difficulties some councillors have experienced with retrieval of emails, Cllr Booth suggested making space available on the village website for communication between the clerk and the council. There will be a trial of this method running alongside the current system. Minutes posted on the website will be in draft form until approved by the Council.

b) Door Step Green Sub-committee

Finance: An extra grant of £10 000 has raised the total awarded to £94 000.

Contract for purchase of village green: Questions before contract have been answered by the clerk. All monies are now in place. The timing of the installation of a gate at the entrance to the Green is the only matter that still needs resolving: SCDC have asked that it is in position within one month of purchase. This is impractical, as the access road needs to be completed first to ensure the correct positioning of the gate.

A special meeting will be called when the contract is ready to be signed.

Outdoor Play Space: Money will be applied for from the Village Development Fund when the purchase is completed.

c) Footpaths/bridleways

No report

d) Parish Meeting speakers(AP:04/2)

Cllr Butcher will confirm to the clerk whether Annette Gray of Suffolk Acre will speak about the Parish Plan at the March or May meeting.

AP05/1: Cllr Butcher to confirm date of Parish Plan speaker to clerk.

e) Community

Resiting of village post box: The box is to be moved to the publicly owned grass verge by Ling's Field.

Resiting of Parish notice board: Cllr. Bater reported that there will be no costs involved and that Mr Garland had offered to help with this task.

AP05/2: Clerk to ask Post Office to move post box to new position

AP05/3: Cllr Bater to arrange moving of Parish notice board.

f) Police Liaison

Speeding vehicles: Cllr Sargeantson reported on her communication with P.C Miller about speeding through the village. He is aware of the problem and has applied for a speed gun to use locally. Other hazards, including an increased number of parked cars along The Street, have made the situation worse. There is a high level of concern in neighbouring villages.

AP05/4: Clerk to write to the Chief Constable expressing the Councils' concern over speeding vehicles through the village. A copy to be sent to P. C. Miller.

AP05/5: Cllr Scott to produce plan of village showing traffic hazards.

g) Management of the Pound

Cllr Chase produced options for a management plan, which were discussed. Option 2 was proposed and unanimously adopted. The chairman thanked Cllr. Chase for his work in producing the plan.

Cllr Scott suggested a "Picnic in the Pound" as an event to increase villagers' awareness of the open space available.

Option 2:

Continue mowing central area with spurs off, 2-4 times a year as present proposal. Rake up grass into a compost heap. Cost £100.

AP05/6: Clerk to produce maintenance plan.

h) Trees

Cllr Chase gave details of Notcutts' tree sale from their nursery in Hacheston.

6. Finance

- a) The financial statement for the end of December was received.
- b) Invoices for payment: These were approved and signed.
- c) Budget: The revised budget and a proposal to set the precept for 2005-6 at £3,200 were accepted unanimously.

7. Correspondence and Clerk's Report

- a) SCDC Outdoor playing space Parish schedule 2004
- b) SCDC anti social behaviour reporting forms/Parish Bulletin*
- c) SCDC – Standards Committee*
- d) SCDC – Electoral Register
- e) SALC Fact sheet: Freedom of Information Act* * for circulation
- f) SALC National Conference CE report* amongst councillors
- g) SALC –East of England Draft Plan – meeting at SALC office 27/01/05
- h) Cross, Ram & Co. Solicitors –queries before contract for purchase of village green
- i) Suffolk Preservation Society Newsletter*
- J) Suffolk ACRE – Local Network Fund for disadvantaged children/young people*
- k) SCC – November newsletter from Cllr. Peter Howard*
- l) SCC Minerals and Waste Development Plan – Statement of Community Involvement – distributed for comment by 31 January

The clerk requested the return of the correspondence envelopes. The chairman suggested that correspondence should be passed more quickly between councillors.

8. Questions to Chairman

None

9. Planning

Planning Decisions from SCDC:

C04/1931:Change of use from Post Office Stores to Residential Dwelling
APPROVED

C04/2106: Erection of single storey extension Medlar Cottage
APPROVED

To consider:

Planning Application:

C04/2341 Proposal: Change of use from agricultural land to residential curtilage - Street Farm

The land in question is outside the village envelope. The chairman expressed his reservation that if this becomes residential land and the envelope is changed, this could become a site for infill housing.

The application was **APPROVED** unanimously.

10. Date of next meeting: Tuesday 8 March 2005 at 19:15 in the Village Hall.

The meeting closed at 20:45