

Minutes of Kettleburgh Parish Council Meeting held on Thursday 3 November 2005

Present: Cllrs J Bater, R Booth, T Butcher, T Chase, P Norman (Chair), D Pike, S Scott
J Clark (Parish Clerk) in attendance.

Three parishioners were present.

The Meeting began at 7:15pm in Open session. The chairman welcomed members of the public.

Cllr Bellfield sent his apologies and the clerk gave his report:

He was disappointed to learn that speed cameras, provided by SCC, were at present only available for Community Police Officers to use for two hours per month. He will press for a more realistic allocation of time. He was pleased to announce the award of a £2000 grant to the Village Green towards the planting scheme. There may be money available for play equipment from the locality budget in January.

Open session was closed and the council meeting commenced.

1. Declarations of Interest: Cllr Butcher declared an Interest regarding Item 4b.

2. Apologies for absence: Mr P Bellfield, (SCC) Mr N Jackson (SCDC)

3. Minutes of Previous Meeting

Minutes of meeting held on 8 September were unanimously approved and signed.

4. Working Parties – Reports

a) Communications

Village website: Cllr Booth reported that information from the Parish Church was ready to be posted. He will also advertise recycling facilities. He will write an article for the Parish magazine to make villagers aware of the village website. The clerk reported that the forwarding email service was not working.

b) Village Green

- i) The Framework Agreement is now with the clerk for perusal and will be signed at the next council meeting.
- ii) Boundaries: The Land Registry has brought to our attention an error in defining a part of the boundary of the village green. The correct boundary follows the Western edge of the pond and does not include, as formerly marked on the Land Registry map, a narrow strip of land lying to the West of the pond. The clerk will confirm the correct boundary to the Village Green solicitors and also to Mr C Glason, the owner of this strip of land.

c) Footpaths/bridleways

Cllr Scott and the clerk reported instances of a footpath and a bridleway that had not been reinstated following ploughing. Cllr Chase suggested that this would take place after drilling, when the path would be sprayed off.

d) Community

- i) Post box: Cllr Bater reported that the post box has been moved to its new position on the SCC verge at Ling's Field.
- ii) Parish notice board: Several parishioners have suggested that the notice board would be more accessible if placed by the post box. The clerk will investigate this matter.
- iii) Post Office Rural Restart: Cllr Bater brought this initiative to the attention of the council. Grants are available to assist the reestablishment of a Post Office where one has recently closed. The clerk will pass this information to Mr & Mrs Germain at The Chequers.

e) Police Liaison

Speed cameras: The clerk is investigating the use of a speed gun in Kettleburgh. A speed survey was conducted in the village earlier in the year, when only 0.069% of vehicles were speeding. Suffolk Police will not take further action unless this figure reaches 10%. However, it is hoped that our new CPO will consider this matter again.

f) Trees: The clerk reported that the tree survey of the Pound will take place on Wednesday 9 November. The surveyor will make immediate contact if any trees are found to be in a dangerous state.

5. Finance

a) Revised Financial Regulations were adopted and the following cheque signatories confirmed: any two signatures from Cllr Butcher, Cllr Chase and Cllr Norman.

b) The report from the audit commission has not yet arrived. The clerk informed the council that there will be an additional fee to pay, as the Village Green accounts had not been included with the Annual return to the auditors.

c) The Financial Statement for the period ending 31 October was received and approved.

e) (taken before item 6d) **Invoices for payment(attached): These were approved and signed.**

d) The Budget proposals for 2006-7 were discussed briefly. The chairman requested that councillors consider budget allowances ready for a vote in January.

6. Campaign for Sustainable communities Bill

After some discussion it was agreed that this council supports the campaign (resolution attached) in principle.

7. Clerk's Report

- i) Parish Council Insurance has been renewed for the year ending 30 September 2006.
- ii) Post Office Home Service Pilot: The clerk attended a meeting in Brandeston to find out more about this scheme, which is available to all residents in Kettleburgh. It is possible that the postmistress from Aldeburgh will make a regular Thursday morning visit to Brandeston Village Hall, with a selection of Post Office services available. This would be in addition to requested home visits.
- iii) The clerk distributed laminated road safety posters to those councillors who were able to display them as a deterrent to speeding in the village.

8. Correspondence

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| a) HGV incident reporting form | This form to be copied and distributed to councillors. |
| b) CAB request for financial support | To be considered at the end of the financial year. |
| c) New Planning service | All SCDC planning functions now incorporated under this heading. |
| d) Map of Registered Common Land & Open Spaces. | Following the commencement of Open Access in E. England, a local map showing areas of common land was displayed. |
| e) Suffolk ACRE membership. | A certificate showing membership for the year has been received. The fee has yet to be requested. |
| f) SCDC request for Play Space Pot funding to Framlingham Sports Club. | The clerk will ensure that the allocation of this funding does not affect Kettleburgh's allocation before consenting to this application. |

Other correspondence to be circulated amongst Councillors.

9. Questions to chairman: None

10. Planning

Planning Decisions from SCDC:

C05/0694: (Resubmission)

Erection of 6 two bedroomed dwellings (two terraces of 3 dwellings), land between Sandpit Cottage & 1 Constable Court.

APPROVED

The clerk reported that the above 6 dwellings have been advertised as three bedroomed cottages. SCDC advised that although the advertisement contravened the planning approval, later subdivision of bedrooms was within planning law, as the footprint remains unaltered.

C05/1303; C05/1304: THE THATCHED COTTAGE, CHURCH ROAD.

Replace collapsed extension on west facing wall of the cottage. Replace both south and north facing ground floor windows. Remove asbestos roofs from coal shed and W.C. and replace with lead. Remove the new brick wall in the west facing wall of the sitting room. Reposition W.C

APPROVED

11. Date of next meeting:

Tuesday 10 January 2006 (Items for agenda by 30 December)

12. The meeting closed at 20:29