

Minutes of Kettleburgh Parish Council Meeting held on Wednesday 11 November 2009

Present: Cllrs J Bater, T Chase, R Durbin, D Harris (chair), P Garland, T Jessop, V Neilson, G Weeks.
The Parish Clerk was in attendance. Peter Bellfield (SCC) and three members of the public were present.
The Chairman welcomed everyone to the meeting.

ACTION

1. **DECLARATIONS OF INTEREST:** There were none.
2. **APOLOGIES FOR ABSENCE:** SCDC Cllr Bob Snell, PCSO Christian Hassler.
3. **MINUTES** of the meeting held on 16 September were approved and signed.
4. **REPORTS FROM SUFFOLK COUNTY AND DISTRICT COUNCILS AND SUFFOLK POLICE**
SCC Cllr Peter Bellfield:
 - Finance: the total of public spending in Suffolk is £4.9 billion: £2.2 billion by national government, £1.3 billion by County and District Councils, £400 million by Quangos, £750 million by the National Health Service and £100 million by Suffolk Police. With a predicted budget deficit of £48 million in 3 years, the Chief Executive and leader of the County Council are exploring ways of reducing the overlap of service provision, by increasing co-operation and partnership with Police and NHS.
 - Local Government reorganisation: the result of the Boundary Committee's appeal is expected imminently. Timing is now critical, as an incoming Conservative government would not only stop any further movement for reorganisation if no legislation was in place, but would also reverse any decisions made to create Unitary Councils.
 - Recycling: Suffolk is the 7th most efficient County, recycling 48.4% of all waste.**SCDC Cllr Bob Snell:** *(read out by the Clerk)*
 - Local Development Framework: The LDF Task Group met in mid-October to review the revised housing allocations and the various reports on infrastructure (and their potential costs), which support the LDF. A large number of changes were requested and the Task Group's recommendations will be put to Cabinet on 14 December. Site-specific options will be examined at the earliest in Spring 2010.
 - Car park charges: Although the need to find a total of £3 million worth of efficiencies between 2010 and 2013 has made SCDC examine all aspects of its services to find savings or generate income, the cost of parking in the town centres will remain frozen until 2012 at levels introduced in 2006. There will be no increase in two thirds of car parks. The cost in most tourist car parks will rise by 50 pence. Monday to Saturday fees will now extend to Sundays, and the free places from November to February in five Felixstowe car parks will cease. As a result SCDC income will increase by £130,000, equivalent to avoiding more than a 2% rise in Council Tax. We rejected the possibility of raising an additional £260,000 a year from bringing our town centre car park charges in line with other councils because we do not think it right to put further pressures on local shops and businesses already struggling with the impact of the recession.**PCSO Christian Hassler:** *(read out by the Clerk)*
 - From 16 September to 11 November there were no reported crimes in the Kettleburgh area.
 - The Roads Policing Unit has confirmed that speed checks in Kettleburgh are carried out according to correct procedure, following local comments about their legality.
 - Crime Prevention Advice: If you receive a call claiming to be from BT, where the caller states that you have an outstanding phone bill and asks for payment or the phone will be turned off, asks for your bank details, credit card details, DOB and your password, do not give out this information, as genuine companies do not call and ask for these details or demand that you pay a bill in this manner. If in doubt hang up and call the company back using a phone number from a previous bill or the Yellow pages. If then you find out the call was fraudulent, call the Police on 999
5. **PLANNING DECISIONS FROM SCDC**
C09/1105 - Corner Cottage: retention of 2000 litre calor gas tank & creation of pedestrian access.
APPROVED
C09/1152 - Packway Cottage: Erection of 3 stable, tack room, feed room & haystore.
APPROVED
6. **LOCAL DEVELOPMENT FRAMEWORK**
The revised strategy includes three documents for consideration: Updated Preferred Options (addressing revised housing allocation), Sustainability Review and Appropriate Assessment (in regard to local Areas of Outstanding Natural Beauty etc.) In line with the consultation response from the Parish Council and other

individuals in the village, the position in the settlement hierarchy for Kettleburgh has been changed from 'Local Service Centre' to 'Other Village'. Cllr Jessop outlined the descriptions of these two categories to reinforce the differences between them. He will respond to the revised strategy, with the following comments:

1. Updated Preferred Option - "We support Appendix 5, tables 1 and 2 in regard to 'Other Villages' as the proposed changes are justified and reflect the rural nature of 'Other Villages' within the Suffolk Coastal District".
2. Sustainability Appraisal - no comment proposed.
3. Appropriate Assessment - "The mitigation suggested in Section 7 of this document should be adopted".

TJ

The Chairman expressed thanks to Cllr Jessop and individuals in the village who had taken time to research and present information about the LDF, which resulted in an outcome for Kettleburgh in line with the public meeting held in January.

7. NEIGHBOURHOOD WATCH

Our Neighbourhood Watch Coordinator, Mr Derrick Neilson, was invited to address the meeting on the subject of bogus callers. He reinforced the precautions that should be taken when answering the door to strangers:

- Stop and think before opening the door
- Get a chain fitted and use it
- Ask the caller for identity – and do not use *their* telephone details to check their credentials
- If you are suspicious, take note of identity details and car registration and notify the police.

He has leaflets and door stickers available, is happy to provide occasional newsletter articles and speak to people at the monthly Coffee Mornings. It was suggested that a relaunch of the Neighbourhood Watch scheme, outlining the purpose and practical implications of the Scheme, would be a worthwhile idea.

8. PARISH TREE SCHEME

Cllr Chase reported that there would be no trees planted under the scheme this year. He had made approaches to villagers and to Flagship Housing, who own the small area of grass by the bus shelter, but no interest was expressed. He will write to Flagship Housing, with the suggestion that they might like to consider planting some trees next year.

TC

9. TRAFFIC CALMING

The detailed proposals prepared by SCC Highways for specific traffic calming measures in Kettleburgh will be sent out for approval to the relevant County Councillors shortly. Once approved, they will be forwarded to Kettleburgh Parish Council for consideration. Cllr Durbin has been assured that the £5,000 special allocation will still be available beyond the end of the current financial year, although it is anticipated that work on the scheme should be started by then.

10. PARISH QUESTIONNAIRE

Cllr Garland led a discussion on the draft report that he had produced from the Parish Questionnaire. The Clerk will collate a summary of the findings, together with some suggestions for immediate action, and a news-sheet will be distributed to all villagers (included with these minutes). The Chairman, the Clerk and Cllr Garland will meet to decide what to look at in more detail and to distinguish between issues that can be dealt with now and those broader issues which can be used for reference or dealt with later. The Chairman thanked Cllr Garland for his efforts in producing and analysing the questionnaire.

JC

JC/DH/PG

11. VILLAGE GREEN

a) Village Green Report: the boundary between the Village Green and the land belonging to Mr & Mrs Smith is now correctly shown by new fencing and the hedging will be replaced.

b) Provision of lease to KGT: The Grant Contract from the Countryside Agency (now Natural England) included a clause which stated that they must give permission and that full market value should be realised if the Village Green is leased or sold. Marshall Hatchick (solicitors) is investigating the implications of this clause.

12. REPORT FROM MEETING WITH SCDC

Cllr Durbin reported on a meeting he attended with the Chairman, hosted by SCDC leader Ray Herring, to look at ways in which SCDC services might be improved and made more efficient.

Key themes included:

- Developing Safe and Healthy communities with access to leisure opportunities

- Supporting our Economy
- Protecting and Enhancing the Environment
- Meeting housing needs
- Cost cutting issues (focusing on young/older people, equality and diversity, access to services)

All those attending undertook an exercise which involved allocating resources - in the form of monopoly money- against a list of service categories, to gauge views on their relative importance. There was also time for questions from the floor relating to the overall provision of services in our region.

13. COMMUNITY EVENTS

A quiz is to be held on 21 November, in aid of St Andrew's Church.

14. FINANCE

a) The Financial Statement was received and approved.

b) Invoices for payment were approved and signed.

c) The Clerk led a discussion on the proposed budget for 2010-11. As the £5,000 funding for Traffic Calming measures is now secure, there is no need for the former high level of reserves that had been built up, although until the proposals are agreed we will not know if the funding is sufficient for our needs. A final figure for the precept required for 2010-11 will be agreed at the January meeting, once the Traffic Calming costs and any cost implications from further discussions on the questionnaire results are known.

15. CLERKS REPORT

Nothing to report.

16. CORRESPONDENCE

Bramford to Twinstead pylons - a request for support was received from Chattisham & Hintlesham Parish Council in their attempt to achieve a requirement for the undergrounding of new and existing power lines. It was suggested that if individuals felt strongly they should write in support, but that it was not a matter for the Parish Council's response.

All other correspondence was circulated amongst Councillors

17. REVIEW OF ACTIONS REGISTER

The Actions Register was reviewed to bring it up to date. Cllr Chase provided details of the costs involved for the undergrounding of power cables in The Street: the overall cost would be in the region of £300,000 - a cost of £12,000 per household. The design fee for undergrounding telephone cables would be £8,500.

18. A.O.B

Cllr Bater will be carrying out routine maintenance in the Pound during the winter months – tidying and cutting back some tree branches.

JB

19. DATE OF NEXT PARISH COUNCIL MEETING:

Wednesday 13 January 2010 (*Agenda items by 1 January please*)

20. The meeting closed at 9:32p.m.