

Minutes of Kettleburgh Parish Council Meeting held on Wednesday 12th September 2012

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| Present: Cllrs J Bater, D Bell, T Chase, R Durbin, D Germain, D Harris (chair), T Jessop, A Wheeler-Rowe The Parish Clerk was in attendance. Three members of the public were present. The Chairman welcomed everyone to the meeting which began at 7:30pm in Open Session. | Minute numbers and Actions |
| Mrs Bater raised the issue of dog mess stating that her neighbour had suffered from it being left on her land. Cllr Bell detailed the Kettleburgh Green Trust (henceforth KGT) plan after reports that owners are not clearing up after their dogs on the Green, this being to a competition amongst the village children for a poster to place in conspicuous places encouraging owners to be responsible. Cllr Jessop stated that there is an SCDC bye-law with a maximum fine of £1,000. After discussion of the need for evidence with which to bring a prosecution it was resolved to put an article in the next PC Newsletter detailing the problem, the fine and asking villagers observing relevant behaviour to report it to the relevant SCDC contact as well as informing the PC. | K2012001 Clerk |
| Open Session was closed and the meeting began. The Chairman thanked Mrs Harris for providing the refreshments. | |
| 1. Declaration of Interest: There were none. | K2012002 |
| 2. Apologies for Absence: Derrick Nielson, Cllr Snell, PCSO Hassler | K2012003 |
| 3. Minutes of the meetings held on 11 th July 2012 were approved and signed. | K2012004 |
| 4. Reports from the County and District Councillors and Suffolk Police Suffolk Police: PCSO Christian Hassler sent his apologies and a report (attached to these minutes). SCDC Councillor Bob Snell: Cllr Snell sent his apologies and a report (attached to these minutes). SCC Councillor Peter Bellfield: Cllr Bellfield report the following: a) Exam results from this years pupils in the 2 tier system the County plans to move to are much improved. This is good news because Suffolk has been had results below the national average at both Key Stage 2 and GCSE. Cllr Wheeler-Rowe drew to Cllr Bellfield's attention the fact that Charsfield School has recently been classified by Ofsted as Satisfactory. b) The library service, now run by volunteers, is taking on all library services, including prison and mobile libraries. There is news that the mobile service may be reduced from bi-weekly to monthly visits. c) The Council has made efforts to encourage inward investment from the Green industries. d) Rumours have circulated about Sizewell C but EDF have assured SCC that they are determined to go ahead. | K2012005 |

Cllr Durbin asked about the funding for the village's third gateway and Cllr Bellfield stated that the money was available to the Highways team upon their request.

5. Planning Applications:

K2012006

The Clerk reported that both **C12/1055/: Erection of extension at Brambleside, The Street** and **C12/1349/ - Proposed one-and-a-half storey dwelling with garage (Revised scheme to C10/3168), Part of rear garden of Maple House, The Street** have been approved but we are still awaiting the result of the **C12/0919/: Erection of wind turbine at D'Urbans Farm, High Road, Framlingham** application.

Cllr Chase then mentioned the banks being built around Rectory Farm. After discussion it was agreed that the Clerk should check whether this was covered under existing planning applications and if not write to the owners asking whether they intend to make an application.

Clerk

6. Kettleburgh Bridge Works:

K2012007

Cllr Harris stated the new start date of 12th November for the works and reported a discussion with an HGV fleet owner who had assured him that the strengthened bridge would attract extensive extra use because it would cut 3 miles off many trips.

Cllr Wheeler-Rowe asked whether Cllr Harris had written the letter he undertook to write at the previous Council meeting and Cllr Harris confirmed he had.

Cllr Chase raised the need for photographic evidence to assure that the works do not change the character of the bridge and Cllr Harris assured the meeting that such exists.

Mrs Harris asked if the bridge could be listed to preserve it and Cllr Bellfield replied that another listed bridge was strengthened and the hump was dropped despite being listed. He reported discussing our bridge with the engineers who said that the bridge structure would remain but the tarmac would reach to the walls (removing the current grass verges over the bridge) and that they did not expect to reduce the hump.

Cllr Harris asked if we could obtain assurances of those statements and Cllr Bellfield said it was highly unlikely but that there was a good chance of getting the road classified as Unsuitable for HGVs (henceforth U4HGV) because of the nature of the junction with Easton Road.

Cllr Wheeler-Rowe asked when an application for U4HGV can be sent and Cllr Harris replied that it should be sent after the work and the Highways team will assess the situation.

Cllr Bell raised the issue of the various other road users who would be endangered if HGVs had use of the road and whether that argument could influence stopping the bridge works and Cllr Bellfield stated the case in Westerfield, where they had the money and wanted to install traffic calming in the village but highways, despite the work being at no cost to them, did not allow the work.

Cllr Bell raised the issue of damage to homes on the roads that would have the HGVs. Cllr Bellfield understood the issue as he lives with that situation but that that is unlikely to have influence. He suggested we keep the best record of HGV use we can which will help with an application for U4HGV and that we may also get an environmental weight limit applied.

Cllr Wheeler-Rowe reiterated Cllr Harris's suggestion of the Council writing to Lucy Robinson (the relevant Deputy Chief Executive) restating all of our concerns and added the suggestion of a Newsletter article encouraging villagers to express their own opinions of the scheme directly to Lucy Robinson. Clerk

Cllr Durbin suggested getting the press involved and Cllr Wheeler-Rowe suggested Look East may do a report. Cllr Jessop said that strengthening the bridge may be something that is required by an EU Directive, in which case we would have no hope of preventing the work, and undertook to ascertain the truth of this, pointing out that we should not involve the press before we fully understand the situation. TJ

Cllr Harris stated that he has been told that there is no chance of having a sign applying a 13ton weight limit after the bridge has been strengthened to take 44ton vehicles.

Cllr Bellfield mentioned that East Bergholt had had similar issues and so had a bridge on Boot Street in the Bealings. Cllr Durbin asked if there was any evidence that the strengthened bridges received increased usage and Cllr Bellfield replied that he knew there was no evidence from the East Bergholt example.

Cllr Bater suggested that we could put up our own signs but Cllr Bellfield pointed out that these would constitute illegal signage and that Highways would have to remove them, then added that if there were funding issues with U4HGV signage he would assist from his funds.

The meeting agreed to write the aforementioned letter to Lucy Robinson. Clerk

Cllr Bellfield stated that he had discussed the issue with Lucy Robinson and another relevant high level official who stated that there was no chance of a turn around on the bridge strengthening.

Mrs Harris asked if contact had been made with our MP, Dr Dan Poulter, on the subject and Cllr Harris confirmed that it had been but the response had not been helpful.

7. Third Gateway for Kettleburgh:

K2012008

Cllr Durbin stated that when contacted about when the work would commence Tony Buckingham was unaware of the funding situation, whether or not they had the PC contribution or the contribution from Cllr Bellfield's Quality of Life budget.

The Clerk confirmed that the cheque sent had been cashed.

Cllr Durbin stated that the earliest start date for the work is now 24th September this year and that it should be completed within 4 weeks so it should be completed by the end of October.

Cllr Bellfield mentioned that the team are very busy at the moment.

Cllr Harris expressed the Council's gratitude for the persistence Cllr Durbin has shown in pursuing this project.

8. Village Pound:

K2012009

After explaining the Terms of Reference then work of the Pound Working Group, Cllr Wheeler-Rowe expounded the Group's proposal. The meeting agreed to publish the strategy in the PC Newsletter asking for feedback from parishioners before refreshing the Pound Management Plan, creating a Pound Maintenance Agreement (without cost to the Council) and modifying the Council's Standing Orders.

AWR
Clerk

Mr Upson pointed out that exact specification of hedge heights and like figures would be very difficult. Cllr Wheeler-Rowe agreed stating that this is one reason why the proposal includes refreshing the advice from the Suffolk Wildlife Trust (henceforth SWT).

Cllr Bell stated that in her experience consulting with the SWT about the Kettleburgh Green they only expressed interest in plants and not in animals or insects and that therefore it would be important to have input to the Pound Management Plan from Cllr and Mrs Harris. Cllr Wheeler-Rowe agreed.

Cllr Harris expressed his willingness to adopt the proposal and stated that he always used experts for his maintenance work. He then raised the issue of a Poplar which had been felled but not killed which is now regrowing and should be taken out completely.

Cllr Bater suggested that there should always be a view into the Village Pound for passers by on the road and received general agreement.

9. Neighbourhood Watch re-invigoration:

K2012010

It was agreed that in the absence of our Neighbourhood Watch Officer this item should be adjourned to the next meeting.

10. Finance:

K2012011

a) The Clerk advised renewing the previous policy for the same insured sums at the offered saving of £11.16 and the meeting agreed.

Clerk

b) Cllr Harris explained the apparent error was due to the funds in question being in the Council's account over the year end.

c) The Financial Statement was approved.

d) The Annual Return and the Issues Arising document were approved and accepted.

e) The Payments Required list was approved and signed.

f) The Asset Register was reviewed and the Clerk's erroneous understanding of the Lease of the Kettleburgh Green to the KGT corrected. The Asset Register is to be amended to list the Green as having nil value.

11. Clerk's Report:

K2012012

a) Cllr Harris explained that the invoice received for the Third Gateway was exactly £1,150 rather than the previously minuted value but that it felt expedient to pay that value, which the Clerk has already arranged, and the

meeting concurred.

b) The Clerk reported that he had not received notification from SCDC that the Register of Interests that should have been in place by the 28th July was available for the discharge of PC duties. Some Cllrs had not completed their relevant details and so were urged to do so.

Cllrs who
have not yet
done so

c) The Clerk reported that the War Memorials Trust had offered a grant of £245 (approximately half the expected cost) towards the re-blackening of the lettering and detailed plans for gathering the rest of the funding from villagers. Cllr Bell reported that Mr Powell had expressed an interest in supporting the project and should be approached.

12. Correspondence:

The correspondence folder was given to Cllr Harris to commence review and circulation.

Clerk
K2012013

13. AOB:

Cllr Bell reported that various marquees had been damaged by wind during the Diamond Jubilee celebrations and a claim was in place on the KGT insurance policy with Zurich and were likely to be replaced. She went on to report the theft of 4 Marquees that cost the village £270 each and were stored at Kettleburgh Hall which are to be claimed for on the Kettleburgh Hall owner's policy as the KGT policy does not cover items not stored on the green. It is currently uncertain whether the claim will be deemed valid.

K2012014

Cllr Harris asked Cllr Germain to express the Council's wishes for a speedy recovery to her husband after his recent ankle break.

Cllr Durbin stated he would be unable to attend the upcoming SALC Suffolk Coastal Area meeting and invited any other Cllrs to do so.

Cllr Harris raised the vandalism suffered by Cllr Bell who then stated that a neighbour had also been targeted with a nail in her tyre. Cllr Bell admitted the ongoing victimisation had caused her to consider leaving the village. Cllr Germain mentioned that The Chequers had been broken into twice over recent months. Cllr Wheeler-Rowe suggested the Council should express the urgency of the situation to PCSO Hassler. Cllr Durbin questioned the crime reporting as there was no indication of the crimes Cllr Bell had reported on them. The meeting agreed that a letter should be sent to PCSO Hassler summoning him to attend our next meeting to discuss this and other issues and that if he were unable to attend that fact would be reported to his management.

Clerk

14. Date of Next Meeting: Wednesday 14th November 2012 at 7:30pm

15. Close Meeting: The meeting closed at 9pm

**KETTLEBURGH
PARISH COUNCIL
Police Report
12th September 2012**

Good evening Ladies and Gentlemen,

Please except my apologies, as I am unable to attend this evening's meeting

CRIMES OF INTEREST TO THE KETTLEBURGH

PARISH COUNCIL

From the 11/07/2012 to 12/09/2012

There have been three recorded crimes for the parish of KETTLEBURGH.

- 1.Criminal damage – other
- 2.Criminal damage – vehicle
- 3.Burglary – other building

CRIME REDUCTION ADVICE

Please be aware that there have been some counterfeit £20 and £50 Bank notes being passed around the Eastern area. On August the 31st two people were caught and arrested in Woodbridge while trying to get change in local shops.

**For non emergencies dial 101 or for Emergencies as before dial 999
Kindest Regards**

Christian Hassler
PCSO 3034 Framlingham SNT
01473 613500 or 101 on ext 5469
christian.hassler@suffolk.pnn.police.uk
saxfram.snt@suffolk.org.uk

Bob Snell Report to Kettleburgh PC 11 Sept 2012

1. Council Tax Support Scheme

From April 2013, this Government benefits scheme will be replaced by the 'Localised Council Tax Support Scheme' which will be managed and run by local councils. As part of their austerity programme, the Government is reducing the amount of money it gives to councils to pay benefits by at least 10%, so changes have to be made to the current rules.

Suffolk Coastal District Council must now decide how much Council Tax support to give to different claimants, using a pot of Government money some £700,000 less than currently. We would like to consult on a scheme designed to reduce discounts received by four different groups to help bridge that gap. These reductions would meet the estimated shortfall and we are now asking for the people of Suffolk Coastal for their views on how these reductions should be divided up -

see <http://www.suffolkcoastal.gov.uk/yourhome/benefits/counciltaxsupport/>

2. Local Development Framework

On 3 September 2012 the Council wrote to the Inspector with the outstanding information that was requested, comprising of a list of modifications the Council is now recommending to the LDF, together with additional information about infrastructure.

Resumed hearing dates are 23, 24 & 25 October, 6 & 7 November, 14 & 15 November - see the Council's web site for details of the matters covered and the venues for each session.

3. Suffolk Coastal Services Ltd

A new contract has been signed extending the highly successful partnership between Suffolk Coastal Services Ltd (SCS Ltd.) and Suffolk Coastal District Council for the provision of key local value-for-money services to residents across Suffolk Coastal and Waveney districts, including refuse collections, grass cutting and buildings maintenance.

Continuing its partnership with SCS over the next ten years will enable the Council and its communities to maximise service and financial benefits, the next best bid to provide services being some £500,000 a year more costly.