

**Minutes of the Meeting of Kettleburgh Parish Council**  
**held on Thursday 1<sup>st</sup> September 2016**

Present: Cllrs J Bater, D Brooks, R Edmondson, T Jessop (chairman) and J Moorhouse. Minute numbers and Actions  
Attending: the Clerk.  
The Chairman welcomed everyone to the meeting which began at 7:30pm.

**1. Apologies for Absence:** Cllr H Finbow. K2016050

**2. Members' declarations of interests:** None. K2016051

**3. Planning - DC/16/3293/FUL - Erection of workshop - The Barn, The Street:** K2016052

A discussion over how well publicised this application was lead to agreement that:

- a) The council should put a copy of the planning notice on the council notice board and request that the Kettleburgh Green Trust put a copy in their notice board on the green. DB/Clerk
- b) The clerk should ascertain which, if any, neighbours received notification of this planning application from SCDC in preparation for a discussion at the November scheduled meeting on what measures the council should take to publicise planning applications to neighbours or parishioners. Clerk

Discussion of the submitted plans resulted in the council objecting to the application on the grounds of SCDC Planning Policies SP15 and SPP38 due to the large size of the workshop, the high placement and so it's visibility from many directions, and the outdated plans the Site Location Plan is based upon. Council did note that providing storage for the tractors is, in principal, a good idea. The Clerk was asked to draft a response for Cllrs to approve, before informing SCDC of the objection. Clerk

**4. Further meetings:** The next scheduled meeting will be held at 7:30pm on the 10<sup>th</sup> November 2016. Further scheduled meetings will be at the same time on 23<sup>rd</sup> February 2017 and 11<sup>th</sup> May 2017. K2016053

**5. Close Meeting:** The meeting closed at 8:25pm K2016054

**Chairman's signature to indicate Council approval:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

Chairman's initial: \_\_\_\_\_