

**Minutes of the Annual Meeting of Kettleburgh Parish Council**  
**held on Thursday 11<sup>th</sup> May 2017**

Present: Cllrs J Bater, T Chase, R Edmondson, T Jessop (Chairman) and J Moorhouse. Minute numbers and Actions  
Attending: SCC Cllr Robin Vickery and the Clerk.

**1. Election of Chairman and Vice-Chairman** K2017019  
The current Chairman and Vice-Chairman were nominated and with no alternative nominations, both were re-elected.

**2. Declaration of Acceptance of Office** K2017020  
Cllr Jessop duly completed and signed the form, which was then witnessed by the Clerk as Proper Officer of the council.

**3. Apologies for Absence:** Cllr D Brooks, H Finbow and N Hulme. K2017021

**4. Members' declarations of interests:** None. K2017022

**5. Minutes** of the meeting held on 23<sup>rd</sup> February 2017 were approved and signed. K2017023

**6. Reports from the County and District Councillors** K2017024  
SCC Cllr Vickery noted the recent election results, in which he was re-elected with a significant increase in majority. He then read his report noting that he had also funded the refurbishment of the wooden floor in Kettleburgh Village Hall from his Locality Budget.

Cllr Vickery was asked about SAVID (Safer Village Driving) and explained the current thinking and placement of Speed Indicating Devices. Discussion ensued with no useful conclusions.

Recent road closure without warning were explained as emergency road closures by utility companies where there is no time to follow normal notification procedures. The section of road surface falling away from the outside of the bend at the top of School Hill was discussed. Cllr Vickery suggested highlighting it to SCC Highways and letting him know if there is not a suitable response. TJ

Cllr Vickery mentioned he had visited sites of bank erosion in Mill Lane and taken photos to the SCC Highways Department. He was thanked for attending and left.

No report was received from either SCDC Cllr.

**7. Questions from the Public:** None. K2017025

**8. Should Kettleburgh become a 'No Cold Calling Zone'?** K2017026  
After a brief discussion, it was agreed that as a record of doorstep crime is required and does not exist this possibility is not worth pursuing.

**9. Report from Cllrs meeting with Planning Consultants regarding the Village Sign Field** K2017027

The Council discussed the meeting report and concluded that it could not support the type of development proposed because:

- They have no mandate to support it;
- Kettleburgh is designated an 'Other Village' and hence not expected to provide any significant contribution to SCDC housing stock;
- The area proposed is within the Special Landscape Area covering much of the village and the proposed development would have a material impact on the qualities of that landscape.

The Chairman will draft a response for approval and send it.

TJ

There was brief discussion on what the council should do if a planning application for 5 bungalows was received and it was agreed that for such a relatively large scale development a public meeting should be called but current legislation does not allow sufficient time to organise it.

The council briefly discussed purchasing the land but the initial and ongoing costs were considered impractical.

**10. Consultations** K2017028

The consultations report was noted.

**11. Note results of police.uk Crime Report search** K2017029

The Clerk reported that for October to March inclusive 1 crime had been reported in the parish. This was listed as an incident of Anti-Social Behaviour on or near Mill Lane. Cllrs mentioned 3 crimes in the parish that were not listed: scrap pipes taken from Brook Farm; a phone stolen from a car on the street; and money and a bag taken from unlocked cars on Church Road.

**12. 2017/18 Meeting Schedule** K2017030

The proposed meeting schedule was approved and is listed below under item 15. The approved date for the Annual Parish Meeting/Kettleburgh Residents Meeting is 26<sup>th</sup> April 2017.

**13. Finance:** K2017031

- a) The Financial Statement was approved.
- b) The payments schedule was approved and authorised.
- c) The necessary updates to the Financial Regulations were approved.
- d) The Annual Financial Statement containing the annual accounts was approved and signed.
- e) The Annual Return governance statements were read out, answered in the affirmative and the page was signed by the chairman and clerk.
- f) The Annual Return accounting statements were approved and the page was signed by the chairman.

**14. AOB:**

The Clerk noted that there are no sites within the chosen area (Low Street, The Street, Easton Road) that satisfy the requirements laid down by SCC Highways for mounting a SID (Speed Indicating Device) so the council is not able to take this speed reduction suggestion further. K2017032

The Chairman noted the upcoming Local Plan Review discussion run by SCDC. K2017033

The Chairman raised the recent advertisement offering Suffolk or St Edmund flags for sale. The council resolved there was no need to make a purchase. K2017034

Cllr Bater noted that the Commonwealth Flag was flown on the church tower on Commonwealth Day. K2017035

**15. Further meetings:** The next scheduled meeting will be held at 7:30pm on 10<sup>th</sup> August 2017. Further scheduled meetings will be held at the same time on 9<sup>th</sup> November 2017, 22<sup>nd</sup> February 2018, 10<sup>th</sup> May 2018. K2017036

**16. Close Meeting:** The meeting closed at 8:55pm K2017037

**Chairman's signature to indicate Council approval:** \_\_\_\_\_

**Dated:** \_\_\_\_\_