

Minutes of the Meeting of Kettleburgh Parish Council
held on Thursday 9th November 2017

Present: Cllrs J Bater, D Brooks, R Edmondson, T Jessop (Chairman) and J Moorhouse. Minute numbers and Actions
Attending: 1 member of the public (John Brooke, invited regarding item 7) and the Clerk.

1. Apologies for Absence: Cllrs H Finbow and N Hulme. K2017053

2. Members' declarations of interests: None. K2017054

3. Minutes of the meetings held on 10th August 2017 were approved and signed. K2017055

4. Reports from the County and District Councillors K2017056

Neither the SCC councillor or either SCDC councillor had responded to their invitation to the meeting in any way.

The Chairman will ask them for at least a report to each of the Kettleburgh Parish Council meetings. TJ

5. Questions from the Public: None. K2017057

6. Planning: DC/17/4484/FUL - Proposed patio doors to replace window - 1 Church Field K2017058

After brief discussion, it was resolved that there were no objections. The Clerk will notify SCDC. Clerk

7. Choice of replacement website provider K2017059

Given that the cost of the current website hosting service had been reclaimed, that the free WordPress service includes advertisements which would be illegal for a parish council website, and the probable need for training in using the new service for village volunteers maintaining sections of the current website, the council resolved to continue to use the current service, from Community Action Suffolk.

John Brooke stated that his offer to set-up and host a WordPress site, and the extra offer to migrate the current site across, still stand, for which he was thanked. The Clerk thanked John Brooke for his support in the Clerk's research on this subject and for spending an hour introducing the Clerk to the WordPress system.

The council will return to the issue at the May meeting so that there is time to implement an alternative before the November renewal deadline should the decision at that time be to move away from the Community Action Suffolk service.

<p>8. Consultations: The Chairman gave an overview of the consultations answered on behalf of the council.</p> <p>Easton Parish Council had made contact regarding their Neighbourhood Plan. The Chairman replied informing Easton PC that a Parish Plan that Kettleburgh Parish Council had developed had failed but that as Kettleburgh is classified as an ‘Other Village’ with no contribution to housing required there is no reason for a Neighbourhood Plan in Kettleburgh. He wished them luck with it and asked to be kept informed.</p> <p>9. Note results of police.uk Crime Report search The Clerk reported that no crimes had been reported in the parish from June to August inclusive.</p> <p>10. Finance: a) The Financial Statement was approved. b) The payments schedule was approved and authorised. c) The Annual Return and attached Issues Arising Report had been reviewed by Councillors and were approved and accepted. d) The Clerk was asked to clarify whether specific reserves should be included in the carried reserve at each year end before the next budget cycle starts. The proposed budget totalling £4,557 and the precept demand of £3,935 were approved unchanged. e) The Chairman requested assistance to finalise the contract and Cllr Moorhouse volunteered.</p> <p>11. AOB: The Chairman mentioned the letter received from Countess Euston regarding commemoration of The Armistice. The Parochial Church Council have requested that the Parish Council assist with funding something. This will be discussed at the February meeting.</p> <p>Cllr Bater noted that the bollards just further out of the village past the Packway House entrance have still not been replaced. The Clerk apologised for not having reported this matter already and was again asked to report the matter to SCC Highways.</p> <p>Cllr Edmondson noted that the post of the footpath sign on the side of The Street indicating the public footpath up the side of the Village Green has rotted away and the sign is now just leaning against a fence. The Clerk reported that the matter had already been reported by a parishioner.</p> <p>It was noted that some of the Halloween on the Green signs advertising the event held on 30th October were still in place and should not be. Cllrs agreed that it would be appropriate to remove any remaining signs and return them to Kettleburgh Green Trust volunteers.</p> <p>Cllr Bater noted the Armistice Service this year would be held at Brandeston Church starting at 10:15, Sunday 12th November.</p>	<p>K2017060</p> <p>K2017061</p> <p>K2017062</p> <p>Clerk</p> <p>TJ & JM</p> <p>K2017063</p> <p>K2017064</p> <p>K2017065</p> <p>K2017066</p> <p>K2017067</p>
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The Chairman noted that the sign post at the T-junction of The Street and Low Road had recently been replaced but that the direction signs had not been mounted to the new post. The Clerk will contact SCC Highways if the signs are not replaced within 2 weeks. K2017068
Clerk

Cllr Edmondson has reported to SCC Highways that the road sign pointing down Mill Lane (from Easton Road) was covered by vegetation and received a response indicating that the vegetation cannot be cut back until November. K2017069

12. Further meetings: The next scheduled meeting will be held at 7:30pm on 22nd February 2018. A further scheduled meeting will be held at the same time on 10th May 2018. K2017070

13. Close Meeting: The meeting closed at 8:25pm K2017071

Chairman's signature to indicate Council approval: _____

Dated: _____