

KETTLEBURGH VILLAGE HALL COMMITTEE
Minutes of the Meeting held on Tuesday 15 April 2014

Present: Richard Baker, John Bater, Tim Chase, Jackie Clark (minutes), John Dick, Patrick Garland, Dick Knight, Graham Mooney (Chairman), Vickie Neilson, Tony Murphy, Derrick Neilson, Martin Sims,

1. **APOLOGIES:** There were none.
2. **MINUTES OF LAST MEETING:** The minutes of the meeting held on 21 January 2014 were approved and signed as a true record.
3. **MATTERS ARISING:** There were no matters arising.
4. **TREASURERS REPORT:** The report was not available.
5. **CORRESPONDENCE:** Martin reported that the Parish Council had received information from Community Action Suffolk about the availability of services for Village Halls. He passed the paperwork to Tim Chase.
6. **REPAIRS & MAINTENANCE:** The Chairman reported that the roof repairs were complete, with the remaining debris now disposed of. Ceilings in the hall, lobby and kitchen have been repainted. Half of the kitchen has been tiled. A quote of £490 had been obtained for tiling the remainder, but after discussion it was decided not to go ahead with this work at present. A quote for just under £1000 had been obtained for painting the ladies, gents and disabled toilets. It was decided not to proceed, but that Derrick would repaint areas that needed attention. The lighting in the hall has been improved, with the centre row of bulbs being replaced with 100W equivalent LED lights. It was necessary to remove the dimmer switch for these lights. The two outside rows remain with 60W bulbs operated by a dimmer switch. In order to facilitate the serving of hot food at events in the Hall, the Chairman will make enquiries about the purchase of a hot cupboard, with a budget of up to £450. It would be situated between the kitchen door and the fridge, so the dimensions would need to allow full opening of the fridge.
7. **BECOMING A REGISTERED CHARITY:** There has been some delay with our application. To comply with the Charity Commission's requirements, it is necessary to change one item in our constitution. John Dick explained that the clause which outlines our 'objects' needs to follow the wording they have suggested.

THE COMMITTEE RESOLVED THAT (subject to due confirmation in general meeting of the Village Hall) –

1. The Amended Constitution dated September 10th 2013 shall be altered by –

(A) Omitting the existing provisions of rule 2 (being rules 2.1, 2.2 and 2.3); and

(B) Substituting a new rule 2 in the following terms:

“The objects of the Village Hall are the provision and maintenance of a village hall for the use of the inhabitants of Kettleburgh and such neighbouring communities as the trustees (being the

Committee) may in their discretion permit without distinction of political, religious or other opinions, including use for:

(a) meetings, lectures and classes; and

(b) other forms of recreation and leisure-time occupation provided in the interests of social welfare with the object of improving the conditions of life for the inhabitants.”

2. The Rules of the Amended Constitution as altered by substitution of the above rule 2 shall be set out in their entirety in a fresh document to be called “the 2014 Constitution” (a draft of which has been produced to the Meeting), and which the Chairman is authorised on behalf of the Committee to sign and date once confirmed in general meeting.

8 **FUND RAISING EVENTS:** It was agreed that an Autumn fundraising event should be planned. The sub-committee, comprising Vickie, Derrick and Jackie will be pleased to receive ideas before the next meeting.

9 **ANY OTHER BUSINESS:** Tim noted that there is now a plumber living in the village. At present Tony has contact with Frankie Burt if a plumber is required.

8. **DATE OF NEXT MEETING:** The next meeting will be held on Tuesday 8 July.

Meeting closed at 8.05pm