

**KETTLEBURGH VILLAGE HALL
MINUTES OF THE ANNUAL GENERAL MEETING HELD ON**

TUESDAY 7 APRIL 2015 AT 7.30 pm IN THE HALL

Those present	John Bater, Sue Brooks (Treasurer), Tim Chase, Jackie Clark (Secretary), John Dick, Patrick Garland, Annette Hulme, Dick Knight (Scout representative), Graham Mooney (Chairman), Martin Sims.
1. Apologies	Tony Murphy
2. Minutes of the last AGM	The Minutes of the AGM held on 14 April 2014 were approved and signed as a true record.
3. Matters Arising	None
4. Chairman's Report	<p>Last year my report started "We had a busy year.." well tonight thank goodness I think I can say we have had a relatively quiet 12 months. I also made reference to the passing of Derek Hill & sadly, this year we remember our very good friend, past chairman and benefactor Robert Marzetti. Last year I spoke of our continuing efforts to attain charitable status; although you are all well aware of the situation I should for the record, state that we are now a registered charity and our certificate is displayed on the notice board in the entrance hall</p> <p>On the matter of repairs & renewals, In order to properly accommodate the Warming cupboard we had to upgrade the electrics in the kitchen and as the existing distribution board was at full capacity that too had to be replaced and so it cost us more than expected. With the electrics out of the way we were able to complete the job by tiling the two end walls of the kitchen</p> <p>As you know we have now replaced the three cisterns in the Ladies & Gents toilets and in terms of "Call outs for Running Water" I think Tony & I are both very thankful.</p> <p>At the request of our retiring treasurer I will include a short appraisal of our finances - this could be confusing to some (including the writer). As Chairman I am reporting on our activities over the previous 12 months when I am talking about our finances I am talking about our financial year which ends on the 31st December.</p> <p>Keep fit goes from strength to strength (pardon the pun), the Coffee morning continues to contribute, the Cubs/ Scouts who were only using the hall once a week for some part of 2014 are now back to two nights a week, the John Ward Band in October proved popular and raised £242 after costs but the Fete and the Panto are still our biggest sources of income & we were again able to have a Christmas tree thanks to the generosity of John & Anne Bater. Worryingly our income from hire charges was seriously down in 2014.</p> <p>We showed a profit on the year of £1081.43 and for your information I will</p>

	<p>append an income and expenditure spreadsheet showing a yearly comparison over the last 5 years. The Treasurer will distribute the accounts. I will finish on a lighter note and a sad note. The Panto was another very successful production and a good time was had by all – and by the audience as well I believe. I went to the wrap up meeting, delayed because of Robert’s death and coming right on top of the death of Maurice Scott- however his daughter Kathy Churchill was there and a good turnout came to see themselves on video.</p> <p>It gave me the opportunity to say thank you to the cast and crew for all their time and effort and that I hoped they were going to repeat the mix next year.</p> <p>During the year, Derrick & Vickie Neilson emigrated to northern parts, Jane stepped down from the Treasurer’s role after 30 years but stays on the committee, Sue & Annette have joined us, Sue as Treasurer and Annette taking on the organisation of the Fete.</p> <p>Thank you to Persephone for once again auditing our accounts and finally thank you to members of this committee for their time & involvement.</p>
5. Treasurer’s Report	<p>The Village Hall Accounts for the year ended 31 December 2014 are attached to these minutes. It was confirmed that Sue Brooks has now completed the agreed change over from Jane O’Leary as Treasurer. Sue noted that hire income was significantly lower in 2014, but that the Scouts had now reverted to using the hall twice weekly. The other regular user is the Keep Fit group and SCDC will use the hall as a polling station for the general election in May.</p>
6. Election of Committee Members	<p>The current Members said they were willing to stand again and were elected en bloc.</p>
7. Election of Officers	<p>Graham Mooney was re-elected unanimously as Chairman. Sue Brooks was elected unanimously as Treasurer. Jackie Clark was elected unanimously as secretary.</p>
8. AOB	<p>There was none.</p>
<p>In the absence of any further business, the meeting closed at 7:50p.m</p>	

KETTLEBURGH VILLAGE HALL ACCOUNTS
YEAR ENDED 31 DECEMBER 2014

<u>Income</u>	<u>2014</u>	<u>2013</u>
Hire charges	728.00	1316.50
Fete	3126.00	3247.94
Less PCC share 2012	0.00	-50.00
Less PCC s 1/2 share	<u>-1613.00</u>	<u>-1623.97</u>
	1513.00	1573.97
Donations	48.59	250.00
Recycling	0.00	0.00
Fund Raising events	642.50	560.40
Keep Fit	1764.80	1658.00
Coffee Mornings	393.37	438.60
Grant	1000.00	0.00
Pantomime Income	1842.50	1575.95
Interest	<u>21.57</u>	<u>21.41</u>
	7954.33	7394.83
<u>Expenses</u>		
Water & Sewer	516.86	417.79
Electricity	635.17	512.66
Caretaker	400.00	400.00
Insurance	787.90	1347.90
Licences	278.62	247.26
Miscellaneous	20.00	83.97
Keep Fit trainer	1110.00	1230.00
Fund raising expenses	400.00	0.00
Panto expenses	956.05	800.24
Suffolk Acre sub	30.00	30.00
Reps/Maintenance		
Roof	0.00	2674.86
General R&M	<u>1738.30</u>	<u>338.53</u>
	-6872.90	-8083.21
Profit/Loss for year	<u><u>1081.43</u></u>	<u><u>-688.38</u></u>
 STATEMENT OF FUNDS		
Nat Savings Invest Ac	2897.96	2876.39
Petty Cash	42.2	214.23
Bank cu ac	3462.4	2230.51
Bank dep ac	<u>36.64</u>	<u>36.64</u>
	<u>6439.2</u>	<u>5357.77</u>
Movement in funds	<u><u>1081.43</u></u>	<u><u>-688.38</u></u>

18/03/2015

Treasurer: Jane O'Leary