

Kettleburgh Village Hall Committee
Minutes of the Meeting held on Wednesday 5th November 2008 at 6.30pm

Those present	Robert Marzetti(Chairman), Liz Marzetti(Sec), Jane O’Leary(Treasurer), John Bater, Patrick Garland, Sue Scott, Margaret Meadows, Jackie Clark, Tony Murphy, Corinne de Roeper. Dave Williams introduced Julie Lovett, the new Scouting representative.	
Apologies	None	
Minutes	The Minutes of the last Meeting held on 30 th September 2008, having been circulated, were approved and signed as a true record.	
Matters Arising	<p>Jane confirmed that the process of adding the Secretary’s name to the list of cheque signatories was nearly complete.</p> <p>Jackie confirmed the arrangements for the Tree Lighting on Sat 13th Dec: 5pm to 6.30pm with the Countdown at 5.30pm. Tony to borrow the warmer from the pub for the mulled wine. Liz to do flyers and get them to Jackie by Dec 8th. They would then go out with the PCC Christmas Card. Other arrangements as in Minutes.</p> <p>John confirmed that the Chequers insurance covered the Fete.</p> <p>Robert said he would write to the Parish Council to inform them of the new position regarding insurance for the Hall.</p> <p>Derek Hill had said he was quite happy for the Hall Committee to organise the painting of the bridge railings.</p> <p>The new cleaning rota was working well. Margaret was thanked for her hard work in setting it up.</p> <p>Patrick thought there should be separate mops for the loos and kitchen. The meeting agreed that all necessary tools should be available for hirers. Tony said he would get new colour coded buckets and mops, new loo brushes and cleaner, more polish for kitchen and loo floors,</p> <p>Jane requested a long handled cobweb brush, possibly an extending one – the new one was too short.</p> <p>Robert reported that the Adnams charity had turned down our request for funding.</p>	<p>TM LM</p> <p>TM</p>
Treasurer’s Report	£4704 on deposit and £243 in the current account plus any money from the Auto Jumble. £540 was due to go out before the end of Dec. The sums owing for the new insurance and the refurbishment of the floor had been paid.	
New Furniture	<p>The Meeting looked at a sample table and approved the purchase of 14 small –36’’x 30’’- tables and 6 large –72’’x 27’’ - tables.</p> <p>The purchase of a trolley to store and move the tables was also approved. The cost will be in the region of £1600. Patrick asked whether they could be purchased through the Parish Council – this would eliminate the VAT. Jackie said she would investigate. Julie asked for cloths to protect the tables from paint during Beaver art sessions.</p> <p>The Meeting discussed the purchase of new chairs at some length: it was felt on the whole that the red stacking chairs, although not</p>	JC

	<p>beautiful, fulfilled a valuable need in that they were available for outside use by anyone who needed them. Several members said they would favour a better quality, more rigid chair than the sample. It was finally agreed that chairs could wait. All the old red tables and trestle tables will be stored and be available for outside use.</p>	
Interior Decoration	<p>Liz read out a letter from Otley College which suggested one day a week over a period of several terms. This was considered unsatisfactory. Robert had a quote of £1400 inc materials from Gary Meadows for doing all the interior except the main walls and ceiling. He would also do the building repairs.</p> <p>Patrick said the ceiling should be done as well. He offered his tower which was gratefully accepted.</p> <p>John pointed out that the quote would not last long and we should accept it.</p> <p>Robert said he had sourced some possible funding: County Council; Lord of the Manor Fund; Parish Council. In addition, the Mills Trust had said they would provide funding if the other sources gave us funding and if we showed that we had raised money from our own efforts. He wanted to be able to put in an application to their meeting on the 24th November. The Meeting agreed that all these sources should be approached.</p> <p>The Meeting then agreed that we accept Gary's quote and do the walls and ceiling ourselves but not until the new year. Gary would be asked to get on with the loos and lobby and the main hall windows and doors.</p>	<p>RM</p> <p>RM</p>
AOB	<p>Patrick thought we should be trying to sell the old pool tables. They should be advertised – highest bidder gets them. This was agreed. The table tennis table was only fit for burning.</p> <p>Patrick had got the new water heaters. Mr Corston would install them if Robert organized the plumber. Mr Corston would also do the other jobs as agreed previously. The Meeting agreed that he should have a key for this purpose.</p> <p>Tony asked that we get rid of the bar – it was never used and was in the way. The Meeting agreed and also agreed that the few odd tables should be removed and stored.</p> <p>It was agreed that a working party to clear out and decorate the cupboards should wait until the new year.</p> <p>Margaret said congratulations were due for the new floor – it was a great success.</p> <p>There being no further business, the meeting closed at 8.07pm.</p>	<p>RM</p>
Next Meeting	January 27 th as previously arranged	