

KETTLEBURGH VILLAGE HALL COMMITTEE
Minutes of the Meeting held on Tuesday 17 April 2012

PRESENT: Robert Marzetti (Chairman), Jane O'Leary (Treasurer), Vickie Neilson (Secretary), Jackie Clark, Sue Scott, Tony Murphy, Derrick Neilson, Dick Knight (Scout representative)

1. **APOLOGIES:** Apologies were received from John Bater, Patrick Garland, John Dick, Martin Sims.
2. **MINUTES OF THE LAST MEETING:** The minutes of the Meeting held on 28 February 2012 were approved as a true record and signed by the Chairman.
3. **MATTERS ARISING:** Charity Status. As John Dick was unable to attend the meeting, it was agreed that this item be put on the agenda for the next meeting.
The electrical work has now been completed and is working well.
Jane asked for a signatory for the savings bank account. Derrick agreed to be the signatory. The committee agreed that the Secretary be the third signatory to replace Corrine de Roeper.
4. **TREASURER'S REPORT:** The accounts had been circulated and Jane confirmed that the cash balance in the accounts stands at £2778. It was also reported that the Earl Soham Scout group had been renamed and is now known as Deben Valley Scout Group.
5. **CORRESPONDENCE:** There was no correspondence to discuss.
6. **REPAIR & MAINTENANCE REPORT:** The work to be done in the Ladies Loo was discussed. Patrick had obtained a price of £400 to replace the seats and cisterns and also to repair the stopcock. After a brief discussion, it was agreed that the work should go ahead. As regards the gents' urinals, it was agreed to get a quote for the work required. Patrick to oversee this.
7. **FUND RAISING EVENTS :** Future events :

8 December, Music Hall on behalf of Village Hall, (date to be confirmed)

Jackie made a request on behalf of the Fete Committee if the new tables could be used on the day. Robert voiced his concern about any damage that may be caused by the tables sitting on grass. However, after a brief discussion, the committee agreed that the tables could be used so long as they were taken and delivered back to the village hall on the same day.

8. **DIAMOND JUBILEE:** Robert reported that the Hall is laying on a tea with a 50's style sitting room, photographic display, loop video and an interview session. Discussion followed regarding having the hall open all day for the use of the toilet facilities and a comment was made that if the Hall is open all day there will need to be a rota of people in attendance to safeguard the exhibits. Agreed the Hall to be closed between 1 and 2pm. In the meantime, Richard will make enquiries on the feasibility of hiring portable toilets for the day which would alleviate the need for the Hall to be open until 4pm. Jackie agreed to coordinate the food for the tea, Robert

and Liz will coordinate all the other activities. Sue agreed to supply the wind up record player. Dinah Reed will be doing the photography.

Richard confirmed that grants had been/would be available as follows: £1980 from the Co-op, £1000 from Awards for All, £500 from the Lord of the Manor Fund. There is a target of £3500 which will hopefully be met. The next meeting of the Jubilee Committee is Thursday 19 April. John and Mario will be performing at The Chequers. Plans are in place for the Beacon which will be sited on the Dearlove's land on Eastern Green.

- 9. ANY OTHER BUSINESS** An updated cleaning rota and members' list will be issued shortly with Vickie replacing Liz on the rota. ***(Vickie to update and circulate)*** Tony, Sue and Jane to have hard copies.

Mary Moore would like to borrow the staging on Friday 14 September. It was confirmed that the hire charge will be £20 with a request that it be returned on the Saturday. Derrick to liaise and supervise with Mary Moore, collection from and delivery back to Kettleburgh New Hall.

- 10. DATE OF NEXT MEETING** The date of the next meeting will be on Tuesday 4 September 2012, commencing at 7.30pm.