

KETTLEBURGH VILLAGE HALL COMMITTEE

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON

TUESDAY 16TH APRIL 2013 AT 7.30 pm IN THE HALL

Those present	Graham Mooney (Chairman), Jane O’Leary (Treasurer), Jackie Clark (acting secretary), John Bater, Tony Murphy, Steve Lovett (Scout representative)
1. Apologies	Vickie Neilson, Derrick Neilson, Patrick Garland, John Dick, Martin Sims, Dick Knights
2. Minutes of the last AGM	The Minutes of the AGM held on 17 th April 2012 were approved and signed as a true record.
3. Matters Arising	None
4. Chairman’s Report	<p>Having only been in post for 3months it will be difficult for me to comment in detail on activities in the period December 2012 except to say that due to the energy & enthusiasm of our previous chairman he left the hall in a much improved condition & our thanks once again to Robert Marzetti for all he did.</p> <p>Since taking over my main concern has been the status of the hall’s various governing statutes. Because we have an income in excess of £5000 pa we need to register for charitable status, to do this we need to have a Deed of Trust and a Constitution that are not in conflict. I am very grateful to John Dick for all the very detailed work that he has done to try to reconcile one with the other.</p> <p>We must now move this forward as quickly as possible - but there is likely to be cost involved.</p> <p>The detail of our 2012 income & expenditure will be dealt with by the Treasurer in her report but our main source of income continues to be the contribution from the village fete which is always most welcome, but the net income after expenses for the other main contributors are, Keep fit £554, Coffee mornings £514, Music hall £549 and somewhat surprisingly the Jubilee/Hop was £0 but the Panto was very good at £1076</p> <p>A thank you to all those who helped to make this happen as the additional income allows us to keep the hall fabric in a sound & presentable state.</p> <p>With regard to the fabric we have a leaking roof and this needs to be rectified when weather permits, there is also a need to tidy up the kitchen walls and possibly paint the outside windows.</p> <p>Your committee would like to thank everyone who has contributed over this last year and a special thank you to Persephone Booth for once again auditing the accounts.</p>

5. Treasurer's Report	The Village Hall Accounts for the year ended 31 December 2012 are attached to these minutes. The Treasurer reported a profit for the year of just over £2000. The total funds at the end of the year were £6046.15 The Accounts were presented and accepted by the Meeting. The Chairman thanked the Treasurer and the auditor, Mrs Persephone Booth, for their hard work.
6. Election of Committee Members	With the exception of Sue Scott, who has tendered her resignation, all the current Members said they were willing to stand again. Jackie Clark proposed and John Bater seconded that they be re-elected en bloc. The Meeting agreed. Graham Mooney suggested that Tim Chase be co-opted to the committee to fill the vacant position. It was agreed that he would make contact with Tim.
Election of Officers	Jackie Clark proposed and John Bater seconded that Graham Mooney be elected Chairman, Vickie Neilson be elected Secretary and that Jane O'Leary be elected Treasurer. The Meeting agreed.
AOB	It was noted that this meeting was inquorate, the constitution stating that eight people were needed to form a quorum for a general meeting. The Chairman suggested that these minutes should be sent to all absent committee members, with a request that they each sign a copy & return it to the secretary as confirmation of their approval of the business conducted. In the absence of any further business, the Meeting closed at 7.50 pm.