



KETTLEBURGH PARISH COUNCIL

**The annual meeting of the Parish Council will be held
in the Village Hall
on Wednesday 13th May 2015 at 7:30pm
(Refreshments served from 7:15pm)
The press and public are invited to attend**

The meeting will assemble in OPEN SESSION, Open Session will then be CLOSED and the Parish Council Meeting will commence.

AGENDA

- 1 To receive members' declarations of interests regarding agenda items**
- 2 Election of Chairman and Vice-chairman**
- 3 Co-option of councillors**, 2 vacancies have arisen from the uncontested election
- 4 Declarations of Acceptance of Office** from Chairman and all Members
- 5 To receive members' declarations of interests regarding agenda items**
- 6 Minutes**
To approve and sign minutes of the scheduled meeting held on 11th February and the planning meeting held on the 3rd March (circulated and posted in draft form on the website and notice board)
- 7 To receive reports from County and District Councillors and Suffolk Police**
- 8 Planning:**
DC/15/1375/FUL - First floor rear roof extension to form additional bedroom and extend existing bedroom - School House, The Street
- 9 Defibrillator** - A talk from a representative of Framlingham First Responders
- 10 Kettleburgh Public Footpath No 23 - Kettleburgh Hall**
A discussion following news of an attempt to divert or close the footpath
- 11 Kettleburgh Green enhancements**
A discussion of the proposals explained at the Annual Parish Meeting
- 12 Local Government Ombudsman consultation**
A discussion on a possible council response
- 13 Council document change**
Approval of changes to Financial Regulations for banking rules
- 14 Finance**
 - a To receive and approve Financial Statement
 - b To approve payments required
 - c To receive and approve Accounts for year ended 31st March 2015
 - d To approve and sign the Annual Return accounting statements
 - e To complete the Annual Return governance statements
 - f To approve accounts information for online publication
- 15 A.O.B. (not matters of substance)**
including matters for next meeting
- 16 Date of next meetings**
To be agreed - proposed dates are 12th August 2015, 11th November 2015, 3rd February 2016, 11th May 2016
- 17 Close meeting**

Please Note: Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting. Those wishing not to be filmed should contact the Clerk and will be seated in an area designated for the purpose.


Martin Sims
Clerk to the Council
5th May 2015