



## KETTLEBURGH PARISH COUNCIL

**There will be a meeting of the Parish Council  
in the Village Hall  
on Thursday 12<sup>th</sup> November 2015 at 7:30pm**

**The press and public are invited to attend**

The meeting will assemble in OPEN SESSION, Open Session will then be CLOSED and the Parish Council Meeting will commence.

## AGENDA

- 1 To receive members' declarations of interests regarding agenda items**
- 2 Receive Apologies for Absence**
- 3 Minutes**
  - To approve and sign minutes of the meeting held on 13<sup>th</sup> August**  
(circulated and posted in draft form on the website and notice board)
- 4 To receive reports from County and District Councillors and Suffolk Police**
- 5 Planning**

DC/15/4336/FUL - Conversion of existing masonry built outbuilding to provide new main kitchen to property, together with ensuite bedroom, living/dining accommodation on one level and incorporating new single storey link - Bridge Farm
- 5 HM The Queen's 90<sup>th</sup> Birthday Celebrations**
- 6 Defibrillator**
- 7 Call for Short Stay Stopping Sites**
- 8 Finance**
  - a Approval of Financial Statement
  - b Approval of payments schedule
  - c Approve external audit
  - d Approve the 2015/16 budget and set the precept
- 9 A.O.B. (not matters of substance)**

including matters for next meeting
- 10 Further meetings**

The next scheduled meeting will be held in the Village Hall on 4<sup>th</sup> February 2016 commencing at 7:30pm. A further scheduled meeting will be held on 12<sup>th</sup> May.
- 11 Close meeting**

Please Note: Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting. Those wishing not to be filmed should contact the Clerk and will be seated in an area designated for the purpose.

Martin Sims  
Clerk to the Council  
7<sup>th</sup> November 2015