



Agenda for the Ordinary Meeting of Kettleburgh Parish Council
To be held at Kettleburgh Village Hall on Thursday 14th April 2022 at 19.30

Members of the Kettleburgh Parish Council are summoned to attend for the purpose of transacting the following business. The public and press are invited to attend.

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **To consider requests for dispensations**
5. **Minutes** – To resolve that the minutes of the Ordinary Council meeting on 10th March are a true and accurate record.
6. **Clerk’s Report including actions taken since the last meeting for information**
7. **Public participation session (15 minutes) to include Police, District and County Councillors Reports**
8. **Planning**
 1. **Development of 16 Houses in The Street Kettleburgh DC/21/0757/FUL.** New documentation submitted. To hear an update and consider any action required.
 2. **Town and Parish Councils Workshop – Preparation of Housing in Clusters and Small-Scale Residential Development in the Countryside Supplementary Planning--** Feedback from Clerk.
9. **Data and Information Management**
 1. **GDPR** – Data Mapping process. To hear an update and agree any action needed.
 2. **Microsoft 365--** Trial of Business Edition. To hear an update and agree any action needed.
 3. **Data Protection and Information Management Policy** –BOYD section of policy to discuss and approve.
10. **Annual Parish Meeting**

Consider points raised by Community attendees and agree any actions required.
11. **Queen’s Platinum Celebrations**

To hear an update from Cllr JD Chairman. To consider any actions required and costs to approve.
To confirm application made for grant funding for Marquee.
12. **Governance**

Policies-- Equality and Diversity Policy to consider and approve .
13. **Climate/ Environment**

Woodbridge Climate Action Event – Update by Cllr PW
Deben Focus Group Water quality- Council to consider and agree any further actions.
14. **Finance** – To approve:
 - 14.1. 2021-2022 Payment Schedule.
 - 14.2. Annual Financial Statement.
 - 14.3. Approve payments to be made.
 - 14.4. Full Bank Reconciliation.
15. **Items for the next Agenda**
16. **Next Meeting Dates**-Thursday 5th May Annual Parish Council Meeting, 14th July 2022, at 19.30.
Sonia Frost Clerk to Kettleburgh Parish Council Published: April 10th 2022

Contact the Parish Clerk on kettleburghparishclerk@gmail.com for attendance information

Please Note, Council meetings may be filmed or recorded. Those wishing to do so are requested to contact the Clerk before the meeting.

Sonia Frost, Clerk to the Council