



Agenda for the Ordinary Meeting of Kettleburgh Parish Council
To be held at Kettleburgh Village Hall on Tuesday 27th September 2022 at 19.30

Members of the Kettleburgh Parish Council are summoned to attend for the purpose of transacting the following business. The public and press are invited to attend

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Requests for dispensations**
5. **Minutes** – To resolve that the minutes of the Annual Parish Council meeting on Thursday 14th July 2022 are a true and correct record
6. **Operation London Bridge** – Reflection on the passing of Queen Elizabeth II, and agree any actions.
7. **Clerk's Report** - including actions taken since the last meeting for information
8. **Public Forum** - to include Police, District and County Councillors' Reports. Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself
9. **Kettleburgh Village Pound** - To consider recent correspondence regarding potential purchase and future management of the land and agree any actions necessary
10. **Planning**
Development of 16 Houses in The Street Kettleburgh DC/21/0757/FUL. To hear an update and consider any action required
11. **Finance**
To consider and where necessary approve:
 - a) **Bank Reconciliation**
 - b) **Payments made and proposed** (ex-payment schedule)
 - c) **Parish Council Insurance**-To consider quotations and agree new provider
 - d) **Updated Asset Register** - including new gazebo and storage bags
 - e) **Business Plan 2022-23**- Consider next year's activities to inform next year's Business Plan then at subsequent meeting
 - f) **Village Hall Internet** –To consider and agree any financial contribution to installation and ongoing maintenance
 - g) **Internal Audit Report** - If available to consider
12. **Data and Information** - To consider and where necessary approve:
GDPR – Microsoft 365 - To hear an update and agree any actions
13. **Speed Awareness Initiative**
 - a) **Easton Parish Traffic Calming project** -To consider queries raised by residents of Kettleburgh
 - b) **Kettleburgh Parish Council Speed Awareness Project** - review and agree any actions
14. **Motion under the Public Bodies (admission to meetings) Act 1960** to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business
15. **Next Meeting/s** – Next Ordinary Meetings Thursday 13th October at 19.30 and Thursday 10th November 2022 at Kettleburgh Village Hall

Mrs Sonia Frost, Clerk to Kettleburgh Parish Council Published 21st September 2022

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Please be aware that filming and recording of the meeting may be taking place during the meeting