



Agenda for the Ordinary Meeting of Kettleburgh Parish Council
To be held at Kettleburgh Village Hall on Thursday 10th November 2022 at 19.30

Members of the Kettleburgh Parish Council are summoned to attend for the purpose of transacting the following business. The public and press are invited to attend

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Requests for dispensations**
5. **Minutes** – To resolve that the minutes of the Annual Parish Council meeting on Thursday 27th September 2022 are a true and correct record
6. **Clerk’s Report** - including actions taken since the last meeting for information
7. **Public Forum** - to include Police, District and County Councillors’ Reports. Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself
8. **Kettleburgh Village Pound** - To hear an update and agree any actions necessary for future management of the land
9. **Planning**
Development of 16 Houses in The Street Kettleburgh DC/21/0757/FUL. To hear an update and consider any action required
10. **Data and Information** - To consider and where necessary approve:
GDPR – Microsoft 365 - To hear an update and agree any actions
11. **Speed Awareness Initiative**
Kettleburgh Parish Council Speed Awareness Project - review and agree any actions
12. **Community Flood Management Plan** – To hear an update and agree any actions
Mapping software options:- discuss and agree any actions
13. **Finance**
To consider and where necessary approve:
 - a) **Bank Reconciliation**
 - b) **Payments made and proposed** (ex-payment schedule)
 - c) **Village Hall Internet** –To hear an update
 - d) **Barclays Bank Mandate** –addition of Cllr EJ Chairman as signatory to Barclays Accounts.
 - e) **Local Government Pay Award for Clerks**
 - f) **Business Plan 2022-23**- Consider next year’s activities to inform next year’s Business Plan
 - g) **Internal Audit Report** - If available to consider
14. **Motion under the Public Bodies (admission to meetings) Act 1960** to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business
15. **Meeting Calendar to be agreed for next year 2023-24.**
Next Meeting/s – Next Ordinary Meetings Thursday 8th December at 19.30

Mrs Sonia Frost, Clerk to Kettleburgh Parish Council Published 5th November 2022

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Please be aware that filming and recording of the meeting may be taking place during the meeting