



**Agenda for the Extraordinary Meeting of Kettleburgh Parish Council  
to be held in Kettleburgh Village Hall on Wednesday 26<sup>th</sup> April 2023 at 19.30**

**Members of the Kettleburgh Parish Council are summoned to attend for the purpose of transacting the following business. The public and press are invited to attend.**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Requests for Dispensations**
- 5. Public participation session (15 minutes)**
- 6. Clerk Report and Correspondence since last meeting**
- 7. Planning - to consider if any updates and agree any actions**
  - 7.1 Planning reference – DC/22/4851/FUL Nest Care Farm Currently withdrawn**
  - 7.2 East Suffolk Planning Alliance (ESPA)**
- 8. HM King Charles III Coronation – To hear an update and approve any actions**
- 9. Governance – To consider and approve –**
  - Financial Regulations                      Privacy Statement      Risk Assessment
  - Standing Orders                              Internal Controls document    Asset Register
  - Acceptance of Electronic Summons document
- 10. Finance- - To consider and where necessary approve**
  - 10.1. Business Plan 2023-2026**
  - 10.2. Budget 2023 -2024**
  - 10.3. Financial Statement**
  - 10.4 .Payment Schedule for authorisation**
  - 10.5. Annual Financial Statement for 2022-2023**
  - 10.6. Accounting Statements AGAR 2022-2023**
  - 10.7. Certificate of Exemption-AGAR 2022-2023**
  - 10.8. The Annual Governance Statement AGAR 2022-2023**
  - 10.9. Notice of Public Rights**
  - 10.10. Barclays Bank Mandate: - review and resolve any changes**
  - 10.11. Barclays Bank Standing Orders - review and resolve any changes**
- 11. Next Meeting/s**

The Annual Parish Council Meeting will be Thursday 18<sup>th</sup> May 2023 at 19.30.

Cllr E Jardine, Chairman, Kettleburgh Parish Council

Mrs Sonia Frost Clerk to Kettleburgh Parish Council

21<sup>st</sup> April 2023

Contact the Parish Clerk on [pc@kettleburgh.suffolk.gov.uk](mailto:pc@kettleburgh.suffolk.gov.uk) or Phone 01728 638453

Please Note, Council meetings may be filmed or recorded.