



## Agenda for the Ordinary Meeting of Kettleburgh Parish Council to be held at Kettleburgh Village Hall on Thursday 9<sup>th</sup> November 2023 at 19.30

Members of Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend.

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Requests for dispensations**
5. **Minutes** – to resolve that the minutes of the: Ordinary Parish Council Meeting 19<sup>th</sup> October, and Extraordinary Meeting on 30<sup>th</sup> October 2023 are true and correct records, and the Chairman to sign the minutes
6. **Clerk's Report** - including actions taken since the last meeting for information
7. **Public Forum** - to include Police, District and County Councillors' Reports. Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. *Members of the public may not take part in the following Council meeting itself.*
8. **Planning** - to hear any updates and agree any action required:
  - a) Consultation: DC/23/3162/FUL Nest Care Farm Kettleburgh
  - b) Consultation: DC/23/3265/FUL 3 Bungalows adj Chequers PH
  - c). Consultation: DC/21/0757/FUL 16 Dwellings in The Street, Kettleburgh
9. **Speed Awareness Survey:** to note findings and agree any actions.
10. **Community Flood Management Plan:** Update following Major Flooding Incident on 20/10/2023 and where necessary approve actions
11. **Governance** - to discuss and where necessary approve:
  - a) Business Plan- - to consider 2024-25 activities
  - b) Maintenance Plan for KPC Assets
  - c) Defibrillator: -update
  - d) Consider maintenance for wider village
12. **Finance** - to discuss and where necessary approve:
  - a) Bank Reconciliation
  - b) Payments for authorisation
  - c) Receipts and Payments Forecast – Summary Report
  - d) Budget 2024-25- initial considerations for budget setting in December
13. **Motion under the Public Bodies (admission to meetings) Act 1960** - to exclude the public and press from discussions where publicity might be prejudicial to the special nature of the business
13. **Next Meeting/s** – agreed dates: Ordinary Meetings 7<sup>th</sup> December 2023 at 19.30

Sonia Frost

Clerk and Responsible Officer to Kettleburgh Parish Council    Published: 5<sup>th</sup> November 2023

*Please be aware that filming and recording of the meeting may be taking place during the meeting.*

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