

Draft Minutes of the Kettleburgh Residents Meeting/Annual Parish Meeting
held on Thursday 28th April 2016

Present: Cllr T Jessop (chairman), the Parish Clerk and 14 members of the public.

1. The Chairman welcomed everyone to the meeting which began at 7:30pm.

2. **Apologies for Absence:** Apologies from Cllr Brooks, Revd West, SCC Cllr Burroughes, Jackie & Bill Clark and Claire Norman were noted.

4. **Minutes** of the previous Annual Parish Meeting held on 6th May 2015 were approved and signed

5. Reports

a) **County Councillor Stephen Burroughes**

Cllr Jessop summarised the report, which will be filed with these minutes, provided by Cllr Stephen Burroughes after the sad passing of Cllr Bellfield.

b) **District Councillor Paul Rous**

Cllr Rous gave highlights of his report, which will be filed with these minutes.

Questions:

1) Will the Community Infrastructure Levy (CIL) for the large developments in Framlingham go towards parking provision in the town?

Answer: Cllr Rous explained that he also sits on the parking group and they are currently carrying out a study on parking which will provide evidence to take to the council. Any suggestions are welcomed.

2) The CIL was suggested to be 15-25%, but of what?

Answer: The CIL process being unconfirmed means this is still uncertain.

3) Will there be extra public transport provision due to the population influx the new developments will bring?

Answer: This is a massive issue and SCC have been approached. It seems the quickest solution may be voluntary and charity transport, such as the Rotary Club minibus.

c) **Parochial Church Council**

John Bater read the PCC report to the meeting, noting that the annual Parish Share is over £7,000. The report will be filed with these minutes.

d) **Village Hall**

Village Hall Committee Chairman Graham Mooney read his report to the meeting. It will be filed with these minutes. Graham noted that the current caretaker had given notice and appealed for any ideas for suitable and willing replacements.

e) **Kettleburgh Green Trust**

Caroline Wheeler-Rowe thanked the small KGT committee/Trustees and all of the KGT supporters. She also highlighted the usability of Easy Fundraising (<http://www.easyfundraising.org.uk/>), which the KGT have benefitted from, before delivering her report, which will be filed with these minutes. Cllr Jessop explained, for those unaware of it, that the KGT manage and maintain the green as lessees of the Parish Council.

Questions:

1) Would it be possible to have a village press on the green in order to press all the apples on the green which have previously gone to waste?

Answer: The KGT are looking into joining with a village resident who already presses their own apples in order to use the apples and hopefully raise some funds.

f) Village Produce Association

Cllr Jessop read a report from Claire Norman which will be filed with these minutes.

g) Kettleburgh Town Estate Charity

Trustee John Bater read his report to the meeting, which will be filed with these minutes.

h) Kettleburgh Petanque Club

Cllr Jessop read a report from Richard Baker, team captain, telling of the seasons successes. The report will be filed with these minutes. Cllr Jessop noted that the new Petanque Piste is in the garden of The Chequers.

i) Kettleburgh Cribbage Team

Andrew Patterson, team captain, gave his report to the meeting, which will be filed with these minutes.

j) Parish Council Chairman

Cllr Jessop gave his report, which will be filed with these minutes.

6. How should Kettleburgh mark Her Majesty The Queen's 90th Birthday?

Cllr Jessop read:

- an email from Jackie Clark, advertising and appealing for help with an event to be held at the church on June 12th,
- the email from Lady Euston encouraging parishes to celebrate the remarkable birthday,
- and the public notice encouraging attendance at this meeting (a copy will be filed with these minutes),

noting that a decision was hoped for from this evenings discussions.

Cllr Jessop then explained that he had submitted a pre-application planning approval and SCDC Planning had confirmed that planning permission will be required for a beacon on the green which will take 8 weeks. The response also noted that permission given may be temporary. Obtaining and installing a beacon would probably not be completed before the 12th June even without the delays of planning permission.

Cllr Jessop then explained that during the previous discussions it was agreed that a beacon would be used infrequently, and that the chosen commemorative artefact should be unveiled as part of the church celebration on the 12th.

Cllr Jessop added the option of doing nothing to the existing list of a bench, a tree, or a beacon.

Lastly, before opening discussion, Cllr Jessop read an email from Caroline Wheeler-Rowe (KGT Chairman) in which it was explained that:

- there are benches on the green that need replacing
- the KGT have purchased high quality plastic benches and the company used will add a commemorative plaque to a brown bench for £471.48.

Cllr Jessop read the comments which had been submitted before the meeting (filed with the minutes). At the meeting there was general support for a beacon as a special item for posterity, around which village events could be held. It was noted that the beacon on the green would incur extra costs, for insurance and inspection work, and responsibility upon the KGT. Also, a beacon would require some very secure mounting and a structural engineer should be used to design secure footings. Cllr Jessop suggested he could source that service free of charge.

After much discussion a vote was taken between the bench, tree and beacon. (The option to do nothing had a separate vote with only 4 present voting for doing nothing.) The tree and bench options received 3 votes each whilst the beacon option received 6 votes.

Cllr Jessop said that he would take the beacon option forward including checking nuances in the green lease. It was agreed that unveiling should be in this celebratory year, there would be a commemorative plaque, and any plans would require the agreement of the trustees of the green.

7. Question Time:

The Clerk was asked to explain the implications for the parish of a recent long email forwarding details of the “Site Allocations and Area Specific Policies” document distributed by SCDC which he questioner had looked into without gaining understanding. The Clerk explained that the document detailed areas where development would be allowed and the policies associated with various named areas, contributing to the housing requirement imposed on the district by central government and forming part of the Local Plan for development of the area up to 2025. There are no sites or development plans within the parish of Kettleburgh.

8. Close Meeting: The meeting closed at 9:13pm

Chairman’s signature to indicate Council approval: _____

Dated: _____

Chairman’s initial: _____