

Minutes of Kettleburgh Parish Council Meeting held on Tuesday 12 February 2008

Present: Cllrs J Bater, R Durbin, Cllr. D Harris, T Jessop (chair), V Neilson, G Weeks.
The Parish Clerk was in attendance. One parishioner was present.
The Meeting began at 7:20pm.

1. **DECLARATIONS OF INTEREST:** There were none.

ACTION

2. **APOLOGIES FOR ABSENCE:** Cllrs T Chase, P Garland.

3. **PLANNING:**

PLANNING DECISIONS FROM SCDC

C07/2276 – Part side garden, 1 Lings Field – Erection of one dwelling and garage and construction of new vehicular access. APPROVED. The Clerk handed the Chairman the file on this application, in order that planning conditions laid down by SCDC could be monitored.

PLANNING APPLICATIONS

C07/2307 & C07/2308 - Rectory Farm: Restoration and extension of house 2 and link to house 1.

These applications apply to a listed building and the design and access statement includes proposals which are sympathetic to the traditional aesthetics of the building. Councillors welcomed the planned renovation and unanimously **SUPPORTED** the application.

C08/0239 - Kettleburgh Lodge Bungalows: Demolition of existing house and erection of new. This is a resubmission of application no. C07/2127. Councillors were pleased to note that the applicants have included a report from Natural England, which gives an assurance that there are currently no bats occupying the building which is to be demolished: the application was unanimously **SUPPORTED**.

The Clerk will inform SCDC of these decisions.

JC

C08/0253 – Village Green: Removal of Condition 2 from application no: C04/0319. As this application is made by the Parish Council, there was no vote to be taken, but due to its complexity, the Chairman offered the following explanation: Condition 2, applied to the Planning Permission given in 2004, is in direct conflict with a restrictive covenant attached to the land purchase documents. Both of these requirements were served on the Parish Council by Suffolk Coastal District Council. Application C08/0253 seeks to remove Condition 2 from application C04/0319. This condition states that the Village Green shall not be used until parking spaces are provided on the Green. The aforementioned restrictive covenant, which requires that a locked gate be placed across the entranceway to the Green between Barrel Cottages, makes compliance with this condition impossible.

The Chairman also made the following points: a further covenant attached to the land purchase documents prohibits a public right of way through the gate from Barrel Cottages; also, he has received confirmation from SCDC that a small development, of the scale of the Village Green, was not required to have facilities for disabled parking. There was some discussion about the unease generated by SCDC amongst residents whose property is adjacent to the Green: notices had been sent to some of them which gave the impression that major changes were to be made to the Green, when in fact this planning application is merely removing an anomaly. The Clerk will write to the residents concerned to explain what has actually taken place.

JC

4. **GOOD NEIGHBOUR SCHEME**

The Clerk summarised the outcome of a meeting she attended with Cllr Garland and Gavin Hodge from Suffolk Acre, outlining the procedures and requirements needed to form a 'Good Neighbour Scheme'.

Cllr Garland had prepared a questionnaire which would begin the process of deciding whether to go ahead with such a scheme in Kettleburgh. After a full discussion, it was decided to incorporate any plans for this scheme into the larger task of ascertaining what residents in Kettleburgh require, by the means of conducting a 'Parish Views' survey. Although Cllr Garland has taken on this responsibility, all Councillors should have some input. Whilst not interfering in private life, the Parish Council needs to encourage the development of a caring community, with Councillors and the Clerk making themselves available as a first point of call for issues of concern. The website and the Parish Council newsletter can be used to promote this idea. It was decided that the questionnaire should not be sent out, and that 'Parish Views' should be added to the agenda of the March meeting.

5. **CLERK'S REPORT:**

a) **The newsletter** for February was handed out for distribution.

b) **Councillor training at Rendlesham:** Councillors decided against attending.

c) **Dog fouling:** The occurrences of dog fouling on the grass by the postbox have been reported to Mike Porter at Suffolk Coastal Services. He responded quickly by attaching notices to the post box and in several locations along the Street. Some of the notices have been removed. As the offender has not yet been identified, it was decided that firstly the notices should be replaced. The situation will be monitored. If Mike Porter is given an address of the offender, he will write to them to explain that it is an offence to allow a dog

to foul any land to which the public has access in the Suffolk Coastal District. He is also able to offer helpful advice about the disposal of dog waste. The Clerk will include an article on this subject in the next newsletter.

JC

d) **Village Green Access/Land Registry Change of Title:** The Clerk will thank Mr Glason for his letter which accompanied a signed Deed Of Grant, giving vehicular access to the Village Green from Church Road. It was agreed that this Deed of Grant should be sent to Cross Ram, solicitors, to be kept with the purchase documents for the Village Green. Land Registry has confirmed that the small portion of land that was wrongly registered to the Parish Council has now been reregistered in Mr Glason's name.

JC

e) **Local Development Framework:** SCDC is consulting the public over suggested new housing development areas to the East of Ipswich and in the Felixstowe/Walton and Trimley villages areas. The consultation document will be circulated amongst Councillors and the matter will be discussed at the Parish Council meeting in March.

6. CORRESPONDENCE:

All correspondence was circulated amongst Councillors.

7. QUESTIONS TO CHAIRMAN:

Cllr Weeks asked that the Parish Tree Scheme, the promotion of the Annual Parish Meeting and the subject of Parish Council spending be added to the next agenda.

Cllr Durbin reported that his attempts to coordinate the Mobile Police Van visits with Kettleburgh Café had been partially successful. It is expected that two of the dates will coincide. Once confirmation is received, these dates can be advertised on the website.

In reply to Cllr Harris it was confirmed that the date of the Annual Parish Meeting is 14th May 2008.

8. DATE OF NEXT MEETING:

Wednesday 12 March 2008 at 7:15p.m. *Agenda items by 28 February please.*

9. The meeting closed at 8:55p.m