

Minutes of Kettleburgh Parish Council Meeting held on Wednesday 15 July 2009

Present: Cllrs J Bater, R Durbin, D Harris (chair), T Jessop, V Neilson.

The Parish Clerk was in attendance. Five members of the public were present.

ACTION

1. **DECLARATIONS OF INTEREST:** There were none.
2. **APOLOGIES FOR ABSENCE:** Cllrs. T Chase, P Garland, G Weeks; SCC Cllr Peter Bellfield
3. **MINUTES** of the meeting held on 20 May were approved and signed.
4. **REPORTS FROM SUFFOLK POLICE AND DISTRICT COUNCIL:**
PCSO Christian Hassler:
 - From 18 March to 15 July there were two reported crimes in the Kettleburgh area: the theft of a water bowser, criminal damage to a window.
 - Community Speedwatch: PCSO Hassler provided details of a scheme to allow villagers to assist police in monitoring the speed of vehicles through Kettleburgh. In combination with other parishes overseen by Christian, two or more villagers would be trained in the use of a speed gun. The cost of the gun would be shared between the participating villages. Although fixed penalty notices cannot be administered when using this type of gun, vehicle registrations of offenders can be noted and warning letters sent to offending drivers. Councillors will consider this scheme at the next Council meeting.
 - Crime Prevention Advice: keep vehicles locked and items of value out of sight. Report any suspect vehicles/persons to the police.**SCDC Cllr Bob Snell:**
 - Swine flu: regular bulletins are produced by SCDC – there has been a case recorded at Thomas Mills High School.
 - SCDC has voiced strong opposition to moving the Coronary Care Unit from Ipswich Hospital.
 - Easton has been named Village of the Year within Suffolk Coastal, with Brandeston as runner-up.
 - SCDC has achieved 7th best district in the country (out of 340) as a place to live.
5. **PLANNING**
Planning Application
C09/0662 Rectory Farm: Construction of ménage with post and rail fence.
No objection by Kettleburgh Parish Council
Planning Decision from SCDC:
C07/2307 Rectory Farm: Restoration and extension of house 2 and link to house 1
APPROVED
6. **LOCAL DEVELOPMENT FRAMEWORK**
Following the proposal for an increase to 2000 new houses in Martlesham (up from 1050) and a decrease to 1000 (down from 1660) for Felixstowe and the Trimleys, the Cabinet at SCDC has decided to put the latest housing plans out to a further eight week round of consultation. With regard to Kettleburgh's settlement hierarchy and site-specific allocations, there will be an opportunity for further comment in September. The response made by Kettleburgh Parish Council can be read on the Parish Council website or on the SCDC website.
7. **UNITARY COUNCILS UPDATE**
The deadline for the Boundary Commission's (BC) submission to the Secretary of State (S of S) has been extended after a successful challenge by several local District Councils that the three unitary option was unfairly ignored. The BC and S of S have a right of appeal. A new timetable for reconsidering the options will be announced once it is made clear if there is to be an appeal.
8. **PARISH COUNCIL OBJECTIVES**
Noting that three Councillors were absent, it was agreed that this item be deferred to the September meeting.
9. **PARISH TREE SCHEME**
The Clerk will ask Cllr Chase to write to landowners in Kettleburgh, to make them aware of the Parish Tree Scheme. A suggestion was made that some trees could be planted on the grass area by the bus shelter to enhance the Church Road end of the village.

- 10. AFFORDABLE HOUSING – Sale of 2 Church Field:**
Hastoe Housing has asked for the Parish Council’s comment on sale of 2 Church Field to someone who is not local. It was agreed that all possible enquiries should be made to find a local purchaser. However, as it would be unreasonable to delay the sale of the property indefinitely, a deadline of the end of August should be set for the search. The Clerk will contact Hastoe Housing. JC
- 11. VILLAGE GREEN:**
a) Village Green Report: the Chairman reported that the Fun Dog Show was such a great success that it may become an annual, rather than bi-annual event. The Trim Trail is being well used: some glass left in the area was cleared away at a regular maintenance check.
b) Provision of Lease to KGT: Marshall Hatchick, solicitors for the Parish Council, has delivered the draft lease to Birketts, solicitors for Kettleburgh Green Trust. Once queries have been addressed, the document should be ready for the September Parish Council meeting.
- 12. NOTICE BOARD:**
The Chairman reported that the paperwork is at present with Land Registry.
- 13. FINANCE:**
a) The Financial Statement was received and approved.
b) Invoices for payment were approved and signed.
The Chairman will investigate a higher interest deposit account. DH
- 14. CLERKS REPORT:**
a) Hedge Trimming: Following a site visit from SCC Highways, it was agreed that the willow tree at Corner House will be trimmed to allow better visibility at the junction of the Street and Easton Road.
b) Parish questionnaires were distributed to Councillors for delivery during the next 7 – 10 days. Once collected, the results will be collated and analysed. PG
- 15. CORRESPONDENCE**
All correspondence was circulated amongst Councillors.
- 16. REVIEW OF ACTIONS REGISTER:**
Police Liaison/Highways: Cllr Durbin will arrange a site meeting with Luke Barber of SCC Highways to establish possible traffic calming measures. The Chairman, Vice Chairman and the Clerk will also attend. RD
It has been established that the £5,000 funding is from the new Minor Roads Improvement Scheme.
- 17. QUESTIONS TO CHAIRMAN**
 - The question of whether to continue with refreshments at Council meetings will be added to the next agenda. JC
 - The Clerk will write to Easton and Brandeston to offer the Parish Council’s congratulations on their success in the Village of the Year competition.
- 18. DATE OF NEXT PARISH COUNCIL MEETING:**
Wednesday 16 September (*Agenda items by 3 September please*)
- 19.** The meeting closed at 9:05p.m.